**South Hinksey Parish Council**

https://southhinksey-pc.gov.uk

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**A Meeting of South Hinksey Parish Council**

**will be held at 7pm on Monday the 8th of January 2024**

**in the South Hinksey Village Hall**

**Councillors:** You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below.

**Members of the Press and Public:** You are cordially invited to attend and may address the Council during the formal meeting under the Public Participation item. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Supporting Papers are available in** [DROPBOX](https://www.dropbox.com/scl/fo/v6jx201j7q93bq0ak9xl4/h?rlkey=26359ixr7dw6rv687o3wk2yu6&dl=0)

These should be considered by Councillors and any clarification requested before the meeting.

*Linda Morrison Allsopp .*

Linda Morrison Allsopp. Clerk to the Parish Council and Proper Officer. 29th December 2023

**AGENDA**

**23/143. Apologies for absence:**

**23/144. Declarations of Interest:**
To receive any Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council’s Code of Conduct. This does not preclude any later declarations.

**23/145. Approval of the draft Minutes of the Parish Council Meeting held on the 4th December 2023**: Council to review and approve the draft minutes as a correct record.

**23/146.** **Public Participation - questions, comments or representations:** To facilitate public participation with regard to items on the agenda, the Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes. This is the opportunity for Parishioners to contribute to the Meeting. Any other participation can only be with the prior agreement of Chair and Council.

**23/147. Reports from County and District Councillors**

**23/148. Review of Actions from the Minutes:** Report on progress of outstanding items which do not require further decision. **Paper 1**

**23/149. Clerk’s Report Paper 2**

**COUNCIL MATTERS** (Total 60 minutes)

**23/150. Planning applications** –

1. To consider any planning applications received from Vale of White Horse District Council submitted and published on the VoWHDC planning portal between the circulation of this agenda and the meeting or any other urgent planning matter.
2. To consider that proposal by Cllr Greenhead that in addition to planning applications being circulated to Councillors with the agenda or in the period between the agenda being published and the meeting, that the Clerk also circulate them to Councillors on receipt **Paper 3**

**23/151. Reports from Working Groups**

1. Betty Lane Cycle and Pedestrian Path –
2. To receive a report from the working party in relation to Betty Lane, with regard to their latest deliberations. **Paper 4**
3. The Working Group ask the Council to authorise the Parish Clerk to write to the relevant authority to ask for the expected timetable for a decision in relation to the Stopping Up Order related to Betty Lane.
4. Proposal from the Working Party that Council authorise the working group to seek external funding for the purchase of the disputed land.
5. To note the comments from Parishioners and Letters of support from surrounding Councils added to the Parish Council website. **Paper 5**
6. Flood Alleviation Scheme **Paper 6**
7. Woodland: To note report from ODS on interaction with Forestry Commission and planned interaction with VoWHDC. **Paper 7**
8. A34 Noise: Letter to the higher tier Local Authorities. **Paper 8**

**23/152. Finance:**

1. Approval of Receipts and Payments against Budget since last Council Meeting. All agreed payments to be authorised by Cllrs Maitland and Clayton after the meeting. **Paper 9**
2. Role swap: To agree that Cllr Peacock become a Bank signatory while Cllr Goodhead becomes the non-finance involved Councillor.
3. To agree transfer of £1,501.05 CIL Monies from Current Account to Instant Access Savings Account as an Earmarked Reserve.
4. To agree virement of £1000 from Burial Ground Income to Burial Ground Operations to meet the shortfall.
5. For Council to consider and agree final Budget as proposed by Chair and Vice Chair. **Paper 10**
6. For Council to agree the Precept and request the Clerk submits it to Vale of White Horse District Council before the 15th of January.
7. To note the CIL return for 2022-23 submitted to VoWHDC **Paper 11**
8. To consider Grant Application from Citizen’s Advice Bureau **Paper 12**

**23/153. Oxfordshire Councils Charter: Further Consultation. Paper 13**

**23/154. Greenbelt Seminar** to receive a report from Cllr Greenhead**. Paper 14**

**23/155. Botley Traffic Advisory Group** to receive a report from Cllr Greenhead**. Paper 15**

**23/156. High Sheriff Awards:** To consider nomination of a Parishioner who has made an outstanding contribution to the community. **Paper 16**

**23/157. Use of Microsoft Business 365: Response from Website Supplier and agreement to purchase Paper 17**

**23/158. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Monday 29th of January. Any items submitted after that date will not be considered.

**It is Resolved that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.**

**23/159. Maintenance Contracts–**

1. To consider and agree grounds maintenance tender **Paper 18**
2. To consider and agree woodland maintenance tender **Paper 19**

Date of the next meeting 5th February 2024