Memorial Approval Form

Please write clearly, preferably in block capitals

# Details of the Deceased

|  |  |
| --- | --- |
| **Full Name:** |  |

# Details of Owner of Exclusive Right of Burial

Note: If the applicant is not the owner of the Exclusive Right of Burial, the application will not be accepted: you must first apply for transfer of the Exclusive Right of Burial before we will consider an application relating to the memorial.

|  |  |
| --- | --- |
| **Full Name:** |  |
| **Address:** |  |
| **Deed no:** |  |

# Details of Memorial

|  |  |
| --- | --- |
| **Description:** | Headstone/Flatstone |
| **Material:** |  |
| **Colour:** |  |
| **Inscription:** |  |
| **Description of any inscribed design or imagery:** |  |
| **Flatstone** |  |
| **Dimensions – maximum 2 ft x 2 ft:** |  |
| **Thickness – maximum 2 inches:** |  |
| **Headstone** |  |
| **Height above ground – maximum 2 ft 6 in** |  |
| **Thickness (inches):** |  |
| **Plot number to be cut on back:** |  |

# Sketch of Memorial

|  |  |
| --- | --- |
| **Please provide sketch or other image of memorial:** |  |

# Details of Memorial Mason

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **Email:** |  |
| **Undertaking:** | I confirm that this company:   * Has a valid certificate of insurance for Public Liability up to £5m * Has a valid Risk Assessment to carry out the work detailed in this application * Is a member of NAMM and/or BRAMM * Works to British Standard 8415 * Has read and will comply with the Rules of South Hinksey Burial Ground. |
| **Signature:** |  |
| **Date:** |  |

# Signature of Applicant and Owner of Exclusive Right of Burial

I apply for permission for the memorial described above and accept that if in future years the memorial is found to have become unsafe, it will be the responsibility of the owner of the Exclusive Right of Burial to arrange for any necessary repairs.

|  |  |
| --- | --- |
| **Signature:** |  |
| **Print Name:** |  |
| **Date:** |  |

# Notes

Please forward the completed application form with cheque made payable to “South Hinksey Parish Council” to the Registrar at the address below.

The cost of the application can be found on the Council’s website: <https://southhinksey-pc.gov.uk/burial-ground/>.