**South Hinksey Parish Council**

https://southhinksey-pc.gov.uk

Mrs Linda Morrison Allsopp, Parish Clerk and Responsible Financial Officer [Tel: 07467](Tel:07467) 257654

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**A Meeting of South Hinksey Parish Council will**

**be held at 7pm on Wednesday the 12th of June 2023**

**in the South Hinksey Village Hall**

**Councillors:** You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below.

**Members of the Press and Public:** Members of the press and public are cordially invited to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*Linda Morrison Allsopp .*

Linda Morrison Allsopp. Clerk to the Parish Council 6th June 2023

**AGENDA**

**23/35. Apologies for absence**

**23/36. Declarations of Interest**  
To receive any Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council’s Code of Conduct. This does not preclude any later declarations.

**23/37. Approval of the draft Minutes of the Annual Council Meeting held on the 10th May 2023**. Council to review and approve the draft minutes as a correct record. [Draft Minutes.](23%2005%2010%20SHPC%20Draft%20Minutes.docx)

**23/38.** **Public Participation - questions, comments or representations** To facilitate public participation with regard to items on the agenda. The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes.

**23/39. Report from County Councillor**

**23/40. Report from District Councillors.** [**Report.**](https://www.dropbox.com/s/krbj5o3uy7op0sj/Jun%202023.pdf?dl=0)

**23/41. Review of Actions from the Minutes of 23.05.10**  Report on progress of outstanding items which do not require further decision. [Paper 1](Reveiw%20of%20Actions%20from%20May%20Meeting.docx)

**23/42. Clerk’s Report** [**Paper 2**](Clerks%20Report.docx)

**COUNCIL MATTERS** (Total 60 minutes)

**23/43 Governance and Consultations**  
a. **General Power of Competence.**

1. To agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk) [Paper 3](briefing%20paper%20on%20power%20of%20general%20competence%20april%202012.docx)
2. To resolve to adopt the General Power of Competence

b. **Policy Review** – to review, amend as required and agree the following policies

1. Standing Orders. [Paper 4](Policies/SHPC%20Draft%20Standing%20Orders%20June%202023.docx)
2. Financial Regulations. [Paper 5](Policies/Financial%20Regs%20as%20agreed%2023%2005.10.docx)
3. Grant Awards Policy. [Paper 6](Policies/Grant%20Award%20Policy%202023%20Draft.docx)

**23/44. Reports from Working Parties**

1. Betty Lane Cycle Path
2. Flood Alleviation Scheme
3. Woodland

**23/45. Audit 2022-23**

1. **Accounts 2022-23**

The Council to approve the Accounting Statements for 2022-23 prepared by the then Clerk in his capacity as Responsible Financial Officer and the Chair to sign. [Statements](https://southhinksey-pc.gov.uk/wp-content/uploads/sites/32/2023/04/Accounting-Statements-2022-23-unapproved.pdf).

1. **Internal** **Audit Report 2022-23**

The Council will receive, consider and agree the Report from the Internal Auditor. [Report](Internal%20Audit%202022-23/South%20Hinksey%20PC%20Internal%20Audit%20Report%202022-23.pdf), the recommended [Action Plan](Internal%20Audit%202022-23/South%20Hinksey%20PC%20Report%202022-23%20-%20Action%20Plan.doc) and the completed [page 3 of the Annual Governance and Accountability Return](Internal%20Audit%202022-23/South%20Hinksey%20PC%20IA%20AGAR%20Report%202022-23.pdf)

1. **Annual Governance Statement 2022-23**

The Council will agree its responses to the questions in the Annual Governance Statement 2022-23, (AGAR Form 3) which you can view on the Council’s website here: [Governance](https://southhinksey-pc.gov.uk/wp-content/uploads/sites/32/2023/04/Annual-Governance-Statement-2022-23-blank.pdf).

1. **Notice of Public Rights**

To discuss and agree period of Public Rights and publication of [Notice.](Internal%20Audit%202022-23/Notice-of-Public-Rights.docx)

**23/46. Approval of Receipts and Payments against** [**Budget**](Receipts%20and%20Payments/Budget%202023-24.xlsx) **since last Council Meeting.** [**Paper 7**](Receipts%20and%20Payments/Receipts%20and%20Payments%20Against%20Budget.docx)

**23/47. Forestry Commission Grant –** For Council to note that the last grant payment was last year and the £300 grant payment should be removed from the budget. [Grant Communication](Woodland%20Re%20Grant%20Communication.docx)

**23/48 Bank Statement/ Reconciliation Scrutineer** – to appoint a Councillor who is not an Office Bearer or a Bank Signatory to check the bank statements against the Bank reconciliations.

**23/49**. **Standing Order Payment of Salary** - To consider and agree payment of the Clerk’s salary by standing order

**23/50**. **Expenses and Home Working Allowance** - To confirm the rates of the Clerk’s expenses and home working allowance.

**23/51**. **Appointment of Internal Auditor for 2023-24** -To consider a quote from present auditor [Audit Solutions Ltd](Internal%20Audit%20Quotes/Audit%20Solutions%20Ltd.docx) and an alternative quote from [Internal Audit Services at Mulberry](Internal%20Audit%20Quotes/Internal%20Audit%20Services%20at%20Mulberry.pdf) and decide which to appoint.

**23/52. Quote for installation of Notice Boards –** To consider andagree quote from contractor who installed the Notice Board in the Burial Ground. Quote.

**23/53**. **Planning Applications** – to consider applications received from Vale of White Horse District  
Council since the last Parish Council Meeting. [Paper 8](Planning%20Applications%20June%202023.docx)

**23/54**. **Complaints of Noise from A34 –** to consider what action, if any, should be taken to address the complaints re the noise from the A34.

**23/55**. **Dumping of Waste on the A34** - to consider what action, if any, should be taken to address the complaints re the dumping of rubbish along the A34.

**23/56. Correspondence** – to note correspondence received not otherwise on the agenda where decisions  
are not required (other than adding to the agenda for a future meeting)

**23/57.** **Items for information or next Agenda only** – all items for the next agenda to be submitted to the  
Clerk by Friday 23 June 2023.

Date of next meeting Monday 3rd July 2023.