

South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

The next ordinary meeting of the Council is on
**Monday 6th February 2023 at 7pm in South
Hinksey Village Hall.**

Agenda	Led by	Time	Paper
<u>Procedural items</u>			
22/165 Apologies	Chairman	7:00	Verbal
22/166 Declarations of interest Members will declare interests in agenda items that accord with the adopted Code of Conduct, and consider dispensation requests. This does not preclude any later declarations.	Chairman	7:05	Verbal
22/167 Public questions, comments or representations The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes.	Chairman	7:10	Verbal
22/168 Minutes of the Council's last ordinary meeting The Council will review and approve the minutes of the Council's January meeting, which you can view on the Council's website here: Minutes .	Chairman	7:15	Link
<u>Business items</u>			
22/169 Financial report The Council will review a budget monitoring report and bank reconciliation to end January 2023. You can view the Bank Reconciliation on the Council's website here: Bank Rec and the Budget Monitoring Report on the Council's website here: Monitoring .	Clerk	7:20	Links

20a Harley Road, OXFORD, OX2 0HR

☎ 07419 991623, ✉ clerk@southhinksey-pc.gov.uk

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22/170 Finance – payments and receipts

a) The Council will ratify the following payment made since the last meeting:

➤ Geoffrey Ferres, Clerk net pay January

b) will review and authorise any payments that have arisen since the last Council meeting

c) and will be informed of all receipts.

Clerk

7:25

Verbal

22/171 County Councillor's report

County
Cllr

7:30

Verbal

22/172 District Councillors' report

Cllr Debby Hallett and Cllr Emily Smith, Vale of White Horse councillors for Botley and

Sunningwell ward, publish a monthly report to parish councils which you can view here:

<http://cllrdebbyhallett.com/district-councillor-reports/>

District
Cllrs

7:35

Link

22/173 Planning applications

The Council will agree its response to the planning application below:

a) St Michaels, Spring Copse: Rebuilding of garage roof that involves change of flat roofing to high gabled one [P23/V0096/HH]

[Consultation deadline: Thursday 9th February 2023]. You can view details of the application

here: [Garage](#).

and any other planning application received in advance of the meeting and will be updated regarding planning issues.

Chairman

7:40

Link

22/174 Correspondence

The Council will receive all correspondence for information only. Correspondence requiring a Council decision will be listed separately below.

Clerk

7:45

Verbal

22/175 Banking

The Council will complete the signing of a new bank mandate form.

Chairman

7:50

Verbal

22/176 Traffic issues

The Council will discuss traffic issues in the parish.

Cllr
Goodhead

7:55

Verbal

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22/177 Burial Ground The Council will consider the future management of the burial ground and consider a proposal from the Clerk to ban Tony James Memorials Ltd from ever working again in the burial ground. You can view the Clerk's report on the Council's website here: Tony James Memorials .	Chairman	8:00	Link
22/178 Next steps regarding Betty Lane The Council will discuss next steps regarding Betty Lane and getting approval for a path to reconnect Betty Lane to the village, including its response to the Department for Transport's consultation on a stopping up order.	Chairman	8:10	Verbal
22/179 Co-options The Council will consider a policy and procedure drafted by the Vice-Chair, LG and the Clerk, which you can view on the Council's website here: Co-options .	Vice-Chair	8:20	Link
22/180 Community Woodland The Council will consider the future management of the Council's woodland and consider again whether to appoint anyone to a Woodland Advisory Committee. You can view the 2022 Woodland Specification on the Council's website here: Spec .	Clerk	8:25	Link
22/181 Oxford Flood Alleviation Scheme The Council will discuss issues of concern relating to the Flood Alleviation Scheme.	Vice-Chair	8:30	Verbal
22/182 Oxford-Cambridge Arc/A34 Improvement Project The Council will discuss issues of concern relating to the Oxford-Cambridge Arc and the National Highways project to improve the A34 between the M4 and the M40.	Chairman	8:35	Verbal

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22/183 Maintenance issues The Council will decide on the award of the 2023 maintenance contract, and further discuss whether to ask OxonCC to plant a new tree at the site of the former phone box in Manor Road. The quotations the Council has received for the maintenance contract will be circulated to councillors but will not be published on the Council's website.	Chairman	8:40	Attached
22/184 Marking the Coronation The Council will be updated regarding discuss whether and how to mark the Coronation of His Majesty King Charles III.	Chairman	8:50	Verbal
22/185 Annual Parish Meeting 2023 The Council will decide the arrangements for the 2023 Annual Parish Meeting, which must be held between 1 st March and 1 st June.	Chairman	8:50	Verbal
22/186 Recruitment of new Parish Clerk The Council will be updated regarding recruitment of a new Clerk and Responsible Financial Officer.	Vice-Chair	8:55	Verbal
22/187 Business Continuity The Council will consider a list of possible business continuity/handover notes drafted by the Clerk, which you can view on the Council's website here: List .	Chairman	9:05	Link
22/188 Standing Orders The Council will discuss how to resolve outstanding issues to be decided before it can approve new Standing Orders. You can view the report of a review of the existing Standing Orders on the Council's website here: Review .	Chairman	9:10	Link
22/189 Records Management The Council will consider a proposal from the Clerk to deposit the signed minutes for the period April 2013 to April 2018 with the Oxfordshire History Centre.	Chairman	9:15	Verbal

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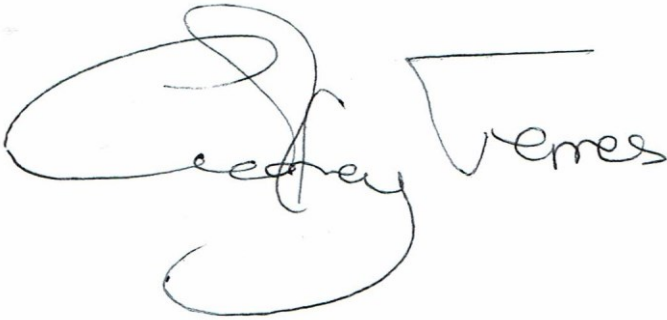
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22/190 Feedback from members of the public
The Council will invite comments on items discussed during the meeting.

Chairman

9:20

Verbal

A handwritten signature in black ink, appearing to read 'Jeffrey James'. The signature is written in a cursive style with a large initial 'J'.

Signed: _____

Date: Tuesday 31st January 2023