

# South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

The next meeting of the Council is on **Tuesday 22<sup>nd</sup> June 2021** at **2pm** in **South Hinksey Village Hall**

Agenda	Led by	Time	Paper
<b><u>Procedural items</u></b>			
<b>21/32 Apologies</b>	Chairman	2:00	Verbal
<b>21/33 Declarations of interest</b> Members will declare interests in agenda items that accord with the adopted Code of Conduct, and consider dispensation requests. This does not preclude any later declarations	Chairman	2:05	Verbal
<b>21/34 Public questions, comments or representations</b> The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes	Chairman	2:10	Verbal
<b>21/35 Minutes of the Council's last meeting</b> The Council will review and approve the minutes of the Council's 2021 annual meeting, which can be viewed here: <a href="#">Draft Minutes</a>	Chairman	2:15	Link
<b><u>Business items</u></b>			
<b>21/36 Vacancy</b> The Council will, if it wishes, co-opt an eligible individual to fill one of the two vacancies for a councillor for the Village ward	Chairman	2:20	Verbal
<b>21/37 Election of representatives</b> The Council will appoint, if it wishes, the following: a) Planning Champion b) Community Action Group representative c) Parish Transport Representative d) Botley Traffic Advisory Committee representative	Chairman	2:25	Verbal
<b>21/38 Election of committees</b> The Council will appoint such committees as it wishes and appoint whomsoever it wishes to be a member of any committee	Chairman	2:30	Verbal

20a Harley Road, OXFORD, OX2 0HR

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## 21/39 Internal Audit Report 2020-21

The Council will receive the Internal Audit Report which forms page 3 of the Annual Governance and Accountability Return 2020-21 Part 3 and can be viewed here: [Internal Audit Report for AGAR](#) and the full report, which can be viewed here: [Full Report](#) and decide how to address the recommendations it contains

Chairman

2:35

Links

## 21/40 Finance – payments and receipts

The Council will review and authorise the payments below:

- a) Geoffrey Ferres, £57.05, Clerk expenses 2019-20 Q4
- b) Geoffrey Ferres, £57.14, Clerk expenses 2020-21 Q4
- c) South Hinksey Village Hall, £22, hire of hall for this meeting
- d) Auditing Solutions Ltd, £318, Internal Audit 2020-21
- e) BHIB Ltd, £287.64, Insurance renewal
- f) Oxford Direct Services Trading Ltd, £410, Gustafson interment fee

and any others arising since the last Council meeting, will review and authorise any payments made since the last Council meeting and will be informed of all receipts

Clerk

2:40

Link

## 21/41 County Councillor's report

County  
Cllr

2:45

Verbal

## 21/42 District Councillors' report

Cllr Debby Hallett and Cllr Emily Smith, Vale of White Horse councillors for Botley and Sunningwell ward, publish a monthly report to parish councils which can be viewed here:

<http://cllrdebbyhallett.com/district-councillor-reports/>

District  
Cllrs

2:50

Link

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<b>21/43 Planning applications</b> The Council agree its response to any planning application received in advance of the meeting, and be updated regarding planning issues	Chairman	2:55	Link
<b>21/44 Correspondence</b> The Council will receive all correspondence for information only. Correspondence requiring a Council decision will be listed separately below	Clerk	3:00	Verbal
<b>21/45 Standing Orders</b> The Council will consider amendments to its Standing Orders. The existing Standing Orders can be viewed here: <a href="https://shinksey.files.wordpress.com/2012/03/standing-orders-2017-signed.pdf">https://shinksey.files.wordpress.com/2012/03/standing-orders-2017-signed.pdf</a>	Chairman	3:05	Link
<b>21/46 Insurance</b> The Council will consider whether to add the Data Breach Response extension to its existing insurance cover	Clerk	3:15	Attached
<b>21/47 Oxford Flood Alleviation Scheme</b> The Council will discuss issues of concern relating to the Flood Alleviation Scheme	Vice-Chair	3:20	Verbal
<b>21/48 A34 Improvement Project</b> The Council will discuss issues of concern relating to Highways England's project to improve the A34 between the M4 and the M40	Chairman	3:25	Verbal
<b>21/49 Burial Ground</b> The Council will consider the future management of the burial ground	Clerk	3:30	Link
<b>21/50 Business continuity</b> The Council will further discuss issues of business continuity highlighted by the Clerk's sudden illness last year	Chairman	3:35	Verbal
<b>21/51 Community Woodland</b> The Council will consider the future management of the Council's woodland, including whether to rename it	Cllr Chater	3:40	Verbal

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## 21/52 Maintenance issues

The Council will discuss maintenance issues in the parish including parishioners' comments about delaying the cutting of verges in the village

Chairman

3:45

Verbal

## 21/53 Traffic issues

The Council will discuss traffic issues in the parish including the agenda of the forthcoming meeting of the Botley Traffic Advisory Committee and whether to request a 20mph speed limit in the village

Chairman/  
Cllr  
Goodhead

3:50

Verbal

## 21/54 Feedback from members of the public

The Council will invite comments on items discussed during the meeting

Chairman

3:55

Verbal

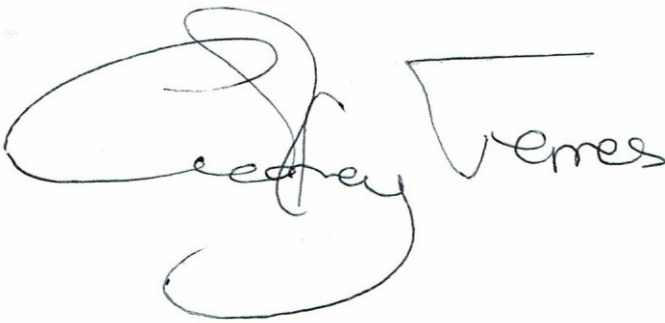
## 21/55 Reserved business: staffing matters

The Council will decide whether to approve the Clerk attending a training course on Value Added Tax on Tuesday 26th October offered by the Oxfordshire Association of Local Councils (cost £50 + VAT). Information on the course can be viewed here: [VAT](#)

Chairman

4:00

Link



Signed: \_\_\_\_\_  
Parish Clerk

Date: 16<sup>th</sup> June 2021

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