

South Hinksey Parish Council meeting, Monday 6th January 2020

Action	Minute ref	Priority	Completed /Progress
Investigate Data Protection Extension	19/27	Medium	
Investigate cost of mobile data	19/37		
Take up Parker Road grass cutting issue with Laura H	19/55		
Produce and make available summary of impact of footbridge closure	19/59	Low	
Consider scattering of ashes at future meeting	19/82		
Table further amended Grants Policy and Procedure	19/83		
Write again to parishioner interested in putting prefab office on former GE car park	19/89		
Amend bank mandate to include all councillors	19/106	High	
Get Review of System of Internal Controls report amendment initialled by LG	19/107		
Chase memorial mason for response re memorial over 30in height	19/117c		Chased
Ask SSEN to remove pile of rubble	19/119b		
Engage contractor to carry out recommended work on burial ground trees	19/140a		
Establish whether parties to cyclist sign licence will accept black & white sign	19/142b		Chased
Pursue Oxford City Council re rough sleeper debris close to Devil's Backbone	19/142c		Chased
Arrange Microsoft Word training on styling headings	19/156		
Create statement about recording of meetings to be read by Chairman at each mtg	19/157		
Place litter pick on agenda of March meeting	19/160		
Complete, circulate and publish draft minutes	x		31/12/2019
Upload signed minutes to website	19/171		04/12/2019
Post signed cheque	19/172		02/12/2019
Prepare revised budget showing precept of £19,920	19/177		31/12/2019
Invite BBOWT to renew management agreement re community woodland	19/181		
Arrange quarterly site meeting	19/181		
Reply to Village Hall Management Committee re big increase in annual hire charge	19/182		
Purchase agreed burial ground noticeboard	19/183d	High	