

Action	Minute ref	Priority	/Progress
Obtain saplings from OxonCC for planting	18/98		
Investigate Data Protection Extension	19/27	Medium	
Replace child defibrillator pad	19/35	High	25/09/2019
Investigate cost of mobile data	19/37		
Draft letter to Village Hall Committee for CC to review before sending	19/42	High	
Take up Parker Road grass cutting issue with Laura H	19/55		
Produce and make available summary of impact of footbridge closure	19/59	Low	
Ensure sign for cyclists visible again at City end of Devil's Backbone	19/60		Completed
Consider scattering of ashes at future meeting	19/82		
Table further amended Grants Policy and Procedure	19/83		
Arrange for maintenance contractors to look after former GE car park	19/89		Access blocked 9/9/2019
Write again to parishioner interested in putting prefab office on former GE car park	19/89		
Get amended Clerk contract signed by Chairman	19/96	Medium	16/09/2019
Scan signed minutes of last mtg and send to David R for website	19/100		03/09/2019
Post cheques to James Watts Gardening and Oxford Direct Services Ltd	19/101		02/09/2019
Submit planning response: Bagley Croft Lodge	19/104a	High	03/09/2019
Submit planning response: Peppercorn Cottage	19/104b	High	20/09/2019
Ask VoWHDC's Waste Team to tackle Hinksey Hill, Devil's Backbone and Betty Lane	19/105a		
Inform OxonCC no need for additional salt or salt bins	19/105b		
Inform VoWHDC content both parish wards use VH as polling station	19/105c		20/09/2019
Send Register of Interests form to CP to complete and return	19/106		02/09/2019
Send Code of Conduct to CP	19/106		02/09/2019
Ask David R to create Council email address for CP	19/106		Completed
Amend bank mandate to include all councillors	19/106	High	
Get Review of System of Internal Controls report amendment initialled by LG	19/107		
Get amended Risk Assessment signed by Chairman and published on website	19/108		Amended
Get amended Standing Orders signed by Chairman and sent to David R for website	19/109		18/09/2019
Table discussion of OCC protocol and public notice on recording of mtgs	19/109		Completed
Get amended Burial Ground Rules & Regs signed by Chairman and sent to David R for website	19/110		Amended
Publish agreed indicative capital programme on website	19/111		25/09/2019
Reply to ltr from owner of ERoB re banding and staking of headstone	19/117a		07/09/2019
Arrange appropriate commercial waste service for burial ground	19/117b		Completed
Purchase noticeboard for burial ground	19/117c		
Chase memorial mason for response re memorial over 30in height	19/117c		
Ask SSEN to remove pile of rubble	19/119b		
Submit monthly standing order for Clerk salary to HSBC	19/123		10/09/2019
Book OALC planning training course	19/123		05/09/2019
Book SLCC Regional Training Seminar	19/123		05/09/2019