

Burial Ground Management: item a) Memorial Inspection

1. I asked Oxford Direct Services Ltd for a quotation to carry out another inspection of all the memorials in the burial ground, many of which have been repaired since they were identified as needing attention in the 2017 inspection.

2. Laura Harlock has provided the following quotation:

Pricing From 1st April 2019. Valid for 30 days from receipt and excludes VAT:

- Provision of a memorial inspection and digital photograph of each grave and memorial: £4.20 per grave
- Provision of MS Excel spreadsheet record with memorial inspection record with link to photograph: £2.20 per entry
- Provision of staking and banding to unsafe memorial up to 2ft 6" in height: £15.00 per memorial
- Laying down of unsafe memorial above 2ft 6" in height and no greater than 3ft 6" in height: £10.00 per memorial

She subsequently clarified that the charges would only apply to new or altered memorials.

3. Of the four prices stated:

- the first and the second have been increased by 20p since the 2017 inspection
- the third and the fourth are unchanged.

4. I ask the Council to accept the quotation as I am unaware of any organisation offering a similar service. It already cuts the grass and digs the graves on the Council's behalf and on the whole to its satisfaction.

Geoffrey Ferres

Parish Clerk

Monday 13th May 2019