

**Minutes of the extraordinary meeting of South Hinksey Parish Council
held at The Westwood Hotel on Wednesday 27th June 2018**

Present: Michael Cochrane (Chairman), Matthew Frohn (Vice-Chairman),
Linda Goodhead
Geoffrey Ferres (Clerk).

Other attendees: None.

Time commenced: 7.05pm

18/57. Apologies

Christine Chater, Cllr Bob Johnston (OxonCC), Cllr Debby Hallett (VoWHDC), Cllr Emily Smith (VoWHDC).

18/58. Internal Audit Report 2017-18

The Council noted the Internal Auditor's Report. It thanked the Clerk for his work. It discussed the recommendation that the Council reduce its tendering threshold from £25,000 to £10,000 and **agreed unanimously** that the Clerk should bring to a future meeting the necessary amendments to the Standing Orders and Financial Regulations. **Action: Clerk**

18/59. Annual Governance Statement 2017-18

The Council **agreed unanimously** to answer "yes" to statements 1 to 8 and "N/A" to statement 9. The Chairman and the Clerk then signed Section 1 of the Annual Governance and Accountability Return 2017-18 Part 2.

18/60. Accounting Statements 2017-18

The Council **unanimously approved** the Accounting Statements 2017-18 as submitted by the Clerk as Responsible Financial Officer to the Internal Auditor. The Chairman and the Clerk then signed Section 2 of the Annual Governance and Accountability Return 2017-18 Part 2.

18/61. Certificate of Exemption

The Council **agreed unanimously** to certify the Council as exempt from a limited assurance review and from the duty to submit the Annual Governance and Accountability Return 2017-18 to the external auditor, Moore Stephens. The Chairman and the Clerk then signed the Certificate of Exemption.

18/62. Payment

The Council **approved** a payment of £294 to Auditing Solutions Ltd for conducting the 2017-18 Internal Audit. The Chairman and Vice-Chairman then signed the cheque and initialled the invoice and the cheque stub.

Time concluded: 7.33pm

Signed: _____



Date: _____

28 August 18