

South Hinksey Parish Council

**You are hereby summoned to attend a meeting of
South Hinksey Parish Council**

**Monday 6th November 2017 at 7.30pm
at South Hinksey Village Hall**

Agenda	Led by	Time	Paper
Procedural items			
1. Apologies	Chair	7:30	Verbal
2. Declarations of interest Members will declare interests in agenda items that accord with the adopted Code of Conduct, and to consider dispensation requests. This does not preclude any later declarations	Chair		Verbal
3. Public questions, comments or representations The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes	Chair	7:35	Verbal
4. Minutes of October 2017 meeting The Council will review and approve the minutes of the last Council meeting, which can be viewed here: https://shinksey.files.wordpress.com/2012/03/20171002-shpc-draft-minutes.pdf	Chair	7:40	Link
Business items			
5. Matters arising The Council will be updated on action points arising from the previous Council meeting	Chair	7:45	Verbal
6. Finance – payments and receipts The Council will review and authorise any payment below arising since the last Council meeting and be informed of all receipts	Clerk	7:55	Verbal
7. County Councillor's report	County Cllr	8:00	Verbal
8. District Councillors' report	District Cllrs	8:05	Verbal
9. Planning applications The Council will discuss and agree its response to any planning application received in advance of the meeting	Chair	8:10	Verbal
10. Correspondence The Council will receive all correspondence for information only. Correspondence requiring a Council decision will be listed separately below	Clerk	8:15	Verbal
11. Financial report The Council will discuss how to prepare a draft budget for 2018-19	Clerk	8:20	Attached

<p>12. Community Governance Review The Council will be updated regarding the progress of:</p> <ul style="list-style-type: none"> - Its own request for the size of the Council to be increased from five to six and for the parish to be warded - Sunningwell Parish Council’s proposal to transfer land at the top of Hinksey Hill from South Hinksey and Kennington into Sunningwell 	Chair	8:25	Verbal
<p>13. Heavy Goods Vehicles in South Hinksey village The Council will be updated regarding possible new measures to discourage Heavy Goods Vehicles from entering South Hinksey village</p>	Chair	8:30	Verbal
<p>14. Hinksey Hill speed limit The Council will be updated regarding a possible Traffic Regulation Order reducing the speed limit on Hinksey Hill from 40mph to 30mph</p>	Chair	8:35	Verbal
<p>15. European Union’s General Data Protection Regulation The Council will consider the steps that may be required to comply with the European Union’s General Data Protection Regulation (GDPR), including appointing a Data Protection Officer and drafting a Privacy Notice. The Information Commissioner’s Office’s privacy notice checklist may be viewed here: https://ico.org.uk/media/for-organisations/documents/1625126/privacy-notice-checklist.pdf The Oxfordshire Association of Local Councils has published a briefing on the GDPR, a model privacy notice and a model policy on requests for information for the use of town and parish councils.</p>	Clerk	8:40	Attached
<p>16. Council Records The Council will consider a revised draft records management and retention policy, which can be viewed here: https://shinksey.files.wordpress.com/2016/08/records-management-and-retention-policy-draft.pdf</p>	Cllr Chater	8:50	Link
<p>17. Burial ground The Council will consider the future management of the burial ground</p>	Clerk	8:55	Verbal
<p>18. Community woodland The Council will consider the future management of the community woodland</p>	Cllr Raw-cliffe	9:00	Attached
<p>19. Housing development north of Abingdon The Council will be updated regarding proposals for large-scale housing development north of Abingdon</p>	Chair	9:05	Verbal
<p>20. Campaigns The Council will be updated on the following campaigns:</p> <ul style="list-style-type: none"> - Footbridge over the railway - Flood barrier 	Chair	9:10	Verbal
<p>21. Traffic issues The Council will discuss traffic issues in the parish</p>	Chair	9:15	Verbal
<p>22. Maintenance issues The Council will discuss maintenance issues in the parish</p>	Chair	9:20	Verbal
<p>23. Dates of meetings for 2018 The Council will discuss possible dates for meetings in 2018</p>	Chair	9:25	Attached

24. Any other business

The Council will receive comments from members for information only. Any items requiring a decision from the Council are included separately on the agenda

Chair

9:30

Verbal

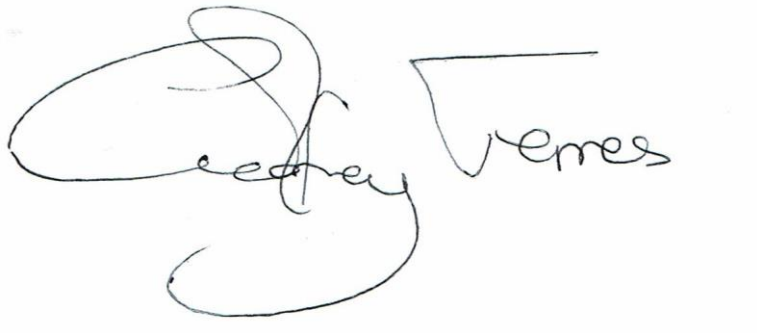
25. Feedback from members of the public

The Council will invite comments on items discussed during the meeting

Chair

9:35

Verbal

A handwritten signature in black ink, appearing to read "Seamus James". The signature is written in a cursive style with a large, looping initial 'S'.

Signed: _____
Parish Clerk

Date: Tuesday 31st October 2017