

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 7th March 2016

Present: Sarah Balaam (Vice-Chair), Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)

Geoffrey Ferres (Clerk), Cllr Debby Hallett (VoWHDC), Cllr Bob Johnston (OxonCC)

Other attendees: Matthew Carlos, Christine Madsen, Peter Rawcliffe

Time commenced: 7.30pm

1. Apologies

Cllr Emily Smith (VoWHDC)

2. Declarations of interest

MR – Village Hall.

3. Heavy Goods Vehicles in South Hinksey village

MR gave an account of events since the last meeting when CM had kindly brought to the Council's attention a recent spate of problems with HGVs and a coach entering the village and finding themselves unable to get down St Lawrence Road.

MR reported that she and LLF had met with OxonCC's Lee Turner on 3 March to get expert advice and reach agreement on what should be done. She listed the things which he had - subject to confirmation - agreed that OxonCC would do and outlined the things the Parish Council was asked to do.

MR said that OxonCC's Mark Kemp has, she understands, agreed to speak to Highways England, BMW and satnav companies. Nicola Blackwood MP has written to OxonCC.

BJ recommended in future noting any email address that might appear on a lorry that had entered the village as this would make it easier to report the matter to the company.

CM said she had photos of the latest incident which included the lorry's number plates.

PR mentioned the design of signs that had impressed him which warn lorries it is impossible to get through the Gloucestershire village of Blockley.

DH recounted a senior VoWHDC officer telling her how he had been confused by the signs on the southbound A34 approaching the village.

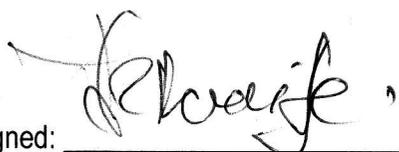
The Council **resolved** to engage a contractor to clean the signs at the entrance to the village and cut back branches obscuring them.

LLF and MR suggested a notice on SHInfo asking residents to note/photograph registration, company name and email address. The PC could then write to the company.

Action: Notice to be written at the next meeting.

4. Public questions, comments or representations

PR attended the meeting to discuss items 6 and 12.

Signed:  _____

Date: 4/04/16

5. Minutes of February 2016 meeting

The Council **resolved** to agree the minutes of the February 2016 meeting subject to an amendment moved by LLF to item 17 on page 4 to replace the words "Autumn leaves" with the words "Top of Hinksey Hill footpaths".

6. Matters arising

Her Majesty the Queen's 90th birthday. The Clerk has informed the Lord Lieutenant of Oxfordshire of the Council's plans. Basic details of the two events have been published via Shinfo.

Network Rail's Hinksey Flood Alleviation Scheme. PR informed the Council that the Oxford Flood Alliance has carried out a critique of Network Rail's proposal and has a meeting with Network Rail later this week. Oxford City Council's decision on Network Rail's proposal will be made by officers, not councillors. The Council **resolved** to express its thanks for Oxford Flood Alliance's work in relation to the protection of the village against flooding.

7. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Shaw & Sons Limited	Grants of Exclusive Rights of Burial	£117.88	s214 LGA 1972
Ringrose Tree Services Ltd	Felling of trees, planting of hedge	£8,195.04	s214 LGA 1972
South Hinksey Village Hall	Hire of hall for special meeting	£18.00	s133 LGA 1972
Geoffrey Ferres	Pay Sep to Mar, expenses Jan to Mar	£1,291.16	s112 LGA 1972
HMRC	PAYE Income Tax deducted	£315.20	s112 LGA 1972

The Council **resolved** to approve the payments.

Receipts

None.

8. County Councillor's report

BJ spoke about Network Rail's Hinksey flood alleviation measures and OxonCC's budget setting meeting on 16 February. BJ said some subsidised bus services might now be saved, but not the 44 due to low usage.

9. Planning applications

Hinksey House, Hinksey Hill. Proposed extensions and alterations [P16/V0268/HH] [Deadline: 2 March]

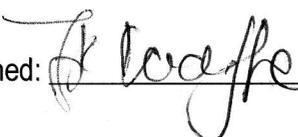
The Clerk informed the meeting that after consulting LLF he had requested an extension to the deadline but has not been informed whether it has been granted or refused.

LLF had two concerns about the consultation: it was stated in section 10 of the application that the site cannot be seen from any public road, public footpath, bridleway or other public land whereas it can; VoWHDC's website currently showed Kennington Parish Council's comments against this Council's name.

DH explained that the fact the consultation period had ended did not prevent anyone making comments but it did mean the officer might have already begun work on the application and started to form a view upon it.

Action: Clerk to write to VoWHDC expressing concerns that the application was misleading and asking that Kennington Parish Council's comments should be shown against its name rather than this Council's.

With regard to the issue of applications for which the consultation period closed before the next Council meeting, the Clerk was instructed to flag up this fact when forwarding the application to the Council. **Action: Clerk to implement the new procedure immediately.**

Signed:  _____

Date: 04/09/16

10. Correspondence

The Clerk sought guidance as to how to deal with communications addressed to Parish Path Wardens. The Clerk reported he had received the annual invoice from the Oxfordshire Association of Local Councils and proposed to take no action on it.

11. District Councillors' report

DH and ES had circulated a written report. DH spoke ^{on} to it, concentrating on: VoWHDC's 2016-17 budget; grants funding; Local Plan 2031; and unitary authority proposals.

12. Campaigns

South Hinksey to North Hinksey footpath. The Clerk has still not received any communication from the Midcounties Co-op's Property department. **Action: Clerk to contact Edward Parker again.**

Footbridge. The new petition has been launched. PR asked if anyone would volunteer to help collect signatures by speaking to people using the Devil's Backbone.

13. Bias

The Clerk had circulated a note on bias in decision making that had been produced for all Oxfordshire councils.

14. General Elliott

MR reported on health concerns relating to the empty pub that had arisen since the last meeting. She has had a meeting with and has been assured by the pub's owner that all food would be removed and the bins emptied by the end of the week. **Action: MR to check this is done.**

15. Track beside A34 between South Hinksey and Botley

The Clerk had yet to seek action regarding the overgrown vegetation. LLF reminded the Council that it had been agreed at an earlier meeting to contact Sustrans. **Action: Clerk to contact Sustrans.**

16. Burial ground

The Clerk reported that he had written to Carol Colclough to thank her for her co-operation and check she was happy with how her field had been left. She had replied that she had not yet been able to see for herself and asked that the Council discuss the outcome of the work at its April meeting.

MR reported that after canvassing members for a date for a special discussion on the burial ground, the date was likely to be 14th March. **Action: Clerk to send out invitations and to circulate information in advance.**

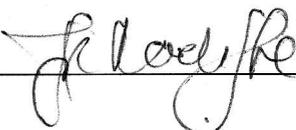
17. Traffic issues

Speed limits on Hinksey Hill and in the village. The Clerk had yet to respond to Colin Weyer or launch the survey. The Council discussed how to ensure the survey reached Hinksey Hill residents who might not receive Shinfo. **Action: LLF to contact Linda Slater; Clerk to liaise with CC and LLF about distribution of the survey to Hinksey Hill residents.**

18. Maintenance issues

A34 flyover. The Clerk had yet to contact Mark Kemp.

Signed: _____



Date: _____

04/09/16

Top of Hinksey Hill footpaths. LLF reported that Oxon CC's Laura Payne has visited the site and written to say the condition of the footpath is "not a danger" but that if it were a danger it would have to be closed until such time as OxonCC had funds available to repair it. **Action: LLF to reply to Laura Payne.**
The Clerk has written to Kennington Parish Council.

Noticeboard in Manor Road. MR has yet to obtain an estimate from a builder. The Clerk had yet to check the insurance policy.

Noticeboard on Hinksey Hill. LLF clarified that she believed the posts had rotted and would have to be replaced. **Action: MR to ask the builder for an estimate.**

19. Village Hall

The Clerk said that he had today been sent but had not been able to read or circulate a new version of the document. The Clerk said he was not satisfied that the signing arrangements suggested to the Council were in keeping with section 14 of the Local Government Act 1972 and would be seeking further legal advice. The Council **resolved** to instruct SB and LLF to sign the document provided that the Clerk has first assured them that the Council has received legal advice that it is appropriate for the Council to sign it.

20. Her Majesty the Queen's 90th birthday

The Council discussed the arrangements for the two events planned for the weekend of 11-12 June. **Action: MR and LLF to send out further publicity after Easter.**

21. Any other business

LLF mentioned that the Betty Lane street name sign has disappeared and that she has been told that the stile at the end of Betty Lane has been sawn through. **Action: LLF will visit and photograph the stile.**

22. Feedback from members of the public

None.

23. Reserved business: staffing matters

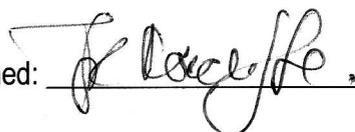
The Council resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw, excluding them to prevent the disclosure to them of exempt information: in this case information relating to a person.

Time concluded: 9.35pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Date of the next Parish Council meeting: 4th April 2016 at 7.30pm
in South Hinksey Village Hall

Signed: _____



Date: _____

09/09/16