

**Minutes of the South Hinksey Parish Council  
at South Hinksey Village Hall**

**Monday 1<sup>st</sup> February 2016**

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**Present:** Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair), Geoffrey Ferres (Clerk)

**Other attendees:** Shirley Franklin, Geoff Greenwood, Christine Madsen

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**Time commenced:** 7.30pm

**1. Apologies**

Sarah Balaam (Vice-Chair), Christine Chater, Cllr Debby Hallett (VoWHDC), Cllr Bob Johnston (OxonCC) and Cllr Emily Smith (VoWHDC)

**2. Declarations of interest**

MR – Village Hall.

**3. Public questions, comments or representations**

Geoff Greenwood addressed the meeting about the fees he had been asked to pay in connection with the recent interment of his mother. MR responded that it had been the longstanding policy of the Council that non-residents of the civil parish should pay double fees. The Clerk explained that it appeared this had not happened when Mr Greenwood had buried his father in 2004. MR told Mr Greenwood the Council would in the near future be holding a special meeting to discuss in detail issues about the burial ground.

Christine Madsen addressed the meeting on three matters. Firstly, she urged the Council to make the agenda for meetings generally available in advance. **Action: Clerk to contact Linda Slater regarding Shinfo.**

Secondly, she brought to the Council's attention a series of recent incidents in which oversized vehicles had become stuck in St Lawrence Road: lorries in most cases, but in one case a coach. Inadequate signage and confusing advice from satnav devices may both have had a role in these incidents in which there had been damage to a wall and a house. **Action: Clerk to contact Highways.**

Finally, she asked if it was the Council's intention to express a preference among the options for the Flood Alleviation Scheme and was advised the Council did not intend to do so.

**4. Minutes of January 2016 meeting-**

The Council **resolved** to agree the minutes of the January 2016 meeting.

**5. Matters arising**

**Planning applications.** The Clerk had not yet contacted Brett Leahy of VoWHDC.

**Correspondence.** The Clerk had yet to ring Anne Feather of Kennington Parish Council.

**Her Majesty the Queen's 90th birthday.** LLF and CC had consulted Hinksey Hill residents with the result two, distinct events would take place: a lunch-time barbecue on Saturday 11<sup>th</sup> June on Hinksey Hill; and an afternoon

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street party in Manor Road on Sunday 12<sup>th</sup> June. **Action:** Clerk to inform the Lord Lieutenant of Oxfordshire of the Council's plans; MR in consultation with LLF to publicise via Shinfo the intention to hold an event.

**2016-17 Budget.** The Clerk reported that he had sent the precept request to VoWHDC and received an acknowledgement.

**Church Close.** The bramble had been cut back.

## 6. Finance – payments and receipts

### Payments

Payee	Reason	Amount	Power to act
Grundon Waste Management Ltd	Third party payment for TOE2	£282.40	s214 LGA 1972
Society of Local Council Clerks	2016 membership	£77.00	s173 LGA 1972

The Council **resolved** to approve the payments.

### Receipts

Payer	Reason	Amount
Midcounties Co-op Ltd - Funerals	Greenwood interment	£600.00
Humphreys	Grave reservation fee	£600.00

## 7. County Councillor's report

BJ had sent a written report with his apologies due to a VoWHDC budget briefing. He said that his main concern at present was OxonCC's budget. He stated that there is still much uncertainty and OxonCC has not yet received the final settlement from the Government. He felt it was impossible to predict what the outcome would be on 16<sup>th</sup> February when OxonCC would meet to agree its budget.

## 8. Planning applications

**The Copse, Hinksey Hill. Demolition of existing single garage to be replaced by small extension to existing triple garage with introduction of four dormer windows – development work [P16/V0106/HH] [Deadline: 12 February]**

LLF reported the neighbours were not concerned. **Action:** Clerk to request that VoWHDC impose a condition that the garage should not be permitted to become a separate dwelling.

**Redwood, Hinksey Hill. Construction of an outdoor tennis court to the rear of the garden: 10-foot fencing at each end tapering to 4-foot fencing on both sides; Tarmac surface over levelled hardcore; no floodlights; surrounding landscaping – development work [P15/V2921/HH] [Deadline: 18 February]**  
**Action:** Clerk to inform VoWHDC that the Council had no objections.

**Limekiln House, Hinksey Hill. Existing hipped roof over garage to be replaced with new gabled pitched roof with first floor conversion to accommodate new gym – development work [P16/V0085/HH] [Deadline: 18 February]**

**Action:** Clerk to inform VoWHDC that the Council had no objection.

**Hinksey Heights Golf Club Southern Bypass. Proposal to convert ex-agricultural buildings into veterinary surgery for small domestic species and separate chiropractor business; external changes to include removal/replacement and additional windows throughout; removal of asbestos cement and replacement with cladding on SE/SW aspects and signage on SE aspect to indicate businesses therein; area**

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immediately in front of building to be used as parking – development work. [P16/V0184/FUL]

[P16/V0185/A] [Deadline: 19 February]

Action: Clerk to inform VoWHDC that the Council had no objection.

## 9. Correspondence

None.

## 10. District Councillors' report

DH and ES had circulated a written report and given their apologies due to a VoWHDC budget briefing. Their written report particularly covered five matters: the Local Plan 2031 Part 1; the future of Central Botley; the West Way redevelopment; Community Capital and New Homes Bonus grants; and funding available for tomorrow's sporting stars.

## 11. Campaigns

**South Hinksey to North Hinksey footpath.** The Clerk said he had written again to Edward Parker of Midcounties Co-op who had apologised and said he had thought its Property department had already been in touch with the Council.

**Footbridge.** It was reported that the new petition would be launched later in the week and both Oxford MPs had agreed to take part in a photo call.

**Flood barrier.** It was reported that Magnus Williams of the Environment Agency is writing something for ECHO.

## 12. General Elliott

The Clerk had yet to contact VoWHDC regarding enforcement of the planning conditions. It was understood the pub was closed until further notice.

## 13. Track beside A34 between South Hinksey and Botley

The Clerk had yet to seek action regarding the overgrown vegetation.

## 14. Burial ground

The Clerk reported he had rearranged the start date with Ringrose Trees and Carol Colclough to 4<sup>th</sup> February to make certain work did not start before the Trust for Oxfordshire's Environment issued the formal offer letter. SB had received a call from a concerned parishioner. The Clerk had carried out a number of publicity tasks: he had contacted Father James Wilkinson, the Vicar of St Laurence's Church; he had delivered letters to 6, 7 and 8 Church Close, the three houses whose gardens join onto the end of the field where the work would be taking place; he had arranged for a notice to be published via Shinfo; and he had displayed a laminated notice at the burial ground.

MR reported that after canvassing members for a date for a special meeting entirely devoted to the burial ground, the date was likely to be 14<sup>th</sup> March. Action: Clerk to summon the meeting and to circulate information in advance.

## 15. Community Woodland

MR had arranged for the Clerk to meet her and Professor Riki Therivel from Oxford Brookes University at the Community Woodland on 15<sup>th</sup> January. There were four matters to bring to the Council's attention: brambles need to be cut back soon; trees will need to be thinned in five years' time; ash trees will almost inevitably be attacked as Ash Dieback spreads and eventually will have to be replaced; something needs to be done about the boggy area.

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**Action: MR to organise about ten volunteers to tackle the brambles either later this month or early next month.**

## **16. Traffic issues**

**Speed limits on Hinksey Hill and in the village.** LLF had sent the Clerk the draft of a response to Colin Weyer but the Clerk reported he had received a further message from Colin Weyer before he had been able to send LLF's draft reply to the original message. **Action: Clerk to respond to Colin Weyer.**

SB had sent the Clerk links to Survey Monkey but the Clerk said that due to pressure on his time he was waiting to launch the survey after the work had been completed in the burial ground.

**Trench on Hinksey Hill.** LLF had contacted Laura Payne and has written to Mr Collins. She understood that the matter was now with the Asset Team and will keep pressing for action to be taken.

## **17. Maintenance issues**

**A34 flyover.** The Clerk had yet to contact Mark Kemp.

**Autumn leaves.** LLF had raised the matter with OxonCC's Laura Payne. LLF and CC had spoken to the manager of the Westwood Hotel. The Clerk had yet to contact Kennington Parish Council.

**Noticeboard in Manor Road.** MF had photographed and then removed the damaged noticeboard. MR was awaiting an estimate from a builder. The Clerk had yet to check the insurance policy.

**Noticeboard on Hinksey Hill.** LLF reported the other noticeboard, the one on Hinksey Hill, also needed attention. **Action: MR to ask the builder for an estimate for its repair.**

## **18. Village Hall**

The Clerk reported he had contacted Lesley Pollock who had advised the Council to accept all the Village Hall Management Committee's amendments. MR understood the document had to go to the Land Registry and be engrossed before it would come back to the Council to be signed.

## **19. Network Rail's Hinksey Flood Alleviation Scheme**

The Clerk reported that he had attended Network Rail's South Oxford event on 27<sup>th</sup> January where he had been told the work in the summer had been put back one week to accommodate the Mini factory shutdown.

## **20. Any other business**

None.

## **21. Feedback from members of the public**

None.

**Time concluded: 9.05pm**

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Date of the next Parish Council meeting: 7<sup>th</sup> March 2016 at 7.30pm  
in South Hinksey Village Hall

Signed: \_\_\_\_\_

Date: \_\_\_\_\_