

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 2nd March 2015

Present: Sarah Balaam, Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)

Sheridan Edward (Clerk), Cllr Bob Johnston (OxonCC)

Other attendees: None

Time commenced: 7:30pm

1. Apologies

None.

2. Declarations of interest

SB and MR – item 7, planning application for 19 Manor Road

3. Public questions, comments or representations

None.

4. Minutes of February 2015 meeting

The Council **resolved** to agree the minutes of the February 2015 meeting.

5. Matters arising

Devil's Backbone fence. It was noted that a length of barbed wire had been wrapped around one of the concrete posts by the footpath. **Action: SE to ask Nick Frearson to remove.**

6. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Sheridan Edward	Jan to Mar wages	£748.41	s112 LGA 1972
Village Hall	Hire for NPS – work on woodland	£84.00	s9 OSA 1906

The Council **resolved** to approve the payments.

Receipts

Payer	Reason	Amount
OxonCC	CCB grant for defibrillator	£1500.00
S&R Childs	Burial fee - Blodwen	£600.00
Various	Donations towards defibrillator	£358.88

7. Planning applications

P15/V0114/HH – Minster House, Isis Court – erection of rear conservatory

The Council resolved to raise no objections.

P15/V0130/HH – 19 Manor Road – new extensions and facades

SB and MR excused themselves from the meeting. The Council resolved to raise no objections.

8. Correspondence

Neighbourhood Planning Conference. The conference had been postponed until September, but VoWH asked the Council to indicate if they were interested in attending. **Action: SE to rsvp that some councilors wished to attend the conference.**

Community Infrastructure Levy draft charging schedule. VoWH were consulting the Council on the proposed CIL. The consultation would run until 23rd March. **Action: SE to circulate details.**

9. County Councillor's Report

BJ reported that the Conservative budget had been passed. He noted that it included £84m in cuts with many areas of cuts unidentified. He also stated that the Council had voted to make the CEO, Joanna Simons, redundant. However, it may not go ahead. He brought the Transport Plan to the Council's attention, and in particular the plans for a new junction at Lodge Hill and a new Park & Ride. It was noted that no site had yet been identified and that the funding was also not in place. However, BJ urged the Council to consider the plan and to respond as a Council. He also reported on the progress of the electrification of the railway line, and the development of new lines and stations. **Action: SE to circulate details of the consultation and to investigate whether responses need to be submitted before next Council meeting.**

10. Project updates

Community Woodland. MR reported that probationers would be carrying out work to remove the tree sleeves the next week. The Village Hall would be used as a base. SE also reported that two piles of commercial waste had been dumped on the woodland. SE had cleared the rubbish but asked that councillors inform him should they notice any more. SE had also asked residents of Chilswell Path.

Hinksey Hill traffic issues. Nothing to report.

11. Footbridge over the railway

No update.

12. Flood barrier

It as expected that work on the groundworks would take place in September and Peter Rawcliffe was arranging training for volunteers in March / April.

13. Automated external defibrillator

LLF reported that the AED and cabinet had arrived. SE reported that two quotes had been obtained, both within the amount predicted by the Community Heartbeat Trust. As the work needed to be completed before the end of March, SE and MR had agreed the work with the cheaper contractor. The work should be completed the following week. **Action: SE to investigate training.**

14. Barleycott Lane / John Piers Lane / Betty Lane

SE, MR, SB and Peter Rawcliffe had met with Laura Hutchins and an engineer from Highways at Barleycott Lane. Highways felt that it was in acceptable condition as a footpath, but noted the defects affecting traffic. It was also noted that the road surface was collapsing into the ditch. Laura's department was not able to assess the work to repair the road, but she would discuss it with other teams and arrange for it to be investigated. SE asked for an update on 25th February and was informed that the various teams had been asked to consider it. The Council noted the very disappointing lack of progress, and that there had also been no progress on Betty Lane. **Action: SE to write to Laura Hutchins asking for confirmation on the action points of the meeting, and also to write separately to ask for an update on the investigations into Betty Lane.**

15. South Hinksey to North Hinksey footpath

SE was having no success from the Cooperative, who were not replying to emails or voicemails. **Action: SE to continue to chase.**

16. Risk assessment

SE had circulated the revised risk assessment to the Council. The Council **resolved** to accept the risk assessment.

17. 2015 grounds maintenance contract

SE reported that he had requested quotes from both BGG and Berinsfield Community Business. BCB considered it but decided not to submit a quote as they were unhappy carrying out work along the busy Hinksey Hill. However, they were happy to continue with the wildflower meadow at the same price as the previous year. BGG quoted a 3% increase on the previous year. The Council **resolved** to accept the BGG quote for verge maintenance and the BCB quote for the wildflower meadow. **Action: SE to inform contractors.**

18. Leylandii in the burial ground

Several parishioners had raised concerns that the leylandii in the burial ground were becoming unsightly, and possibly disturbing the graves. SE had invited three contractors to submit quotes and had received quotes from two. Both contractors recommended that pruning back was not a viable option. The Council agreed that work needed to be carried out and **resolved** to accept the quote from Simon Ringrose, including planting a hedge in its place. **Action: SE to inform contractors, gain consent of landowner of adjacent field, post a notice informing visitors in advance of any work, and investigate grants for the work.**

19. General Elliott

The Council had been made aware that several action points agreed at the previous site visit, regarding noise and safety around the pub, had yet to be carried out. MR was arranging to meet with the landlords to discuss. **Action: MR to arrange a meeting.**

20. Chilswell Path

Residents from Chilswell Path had contacted the Council for help following notification from the District Council that they were unwilling to collect the waste from their properties, due to the poor state of the road, and insisted that the bins be brought to the end of Chilswell Path. The Council felt that this was unreasonable, and resolved to support the residents by contacting the district councillors on their behalf. **Action: SE to write to district councillors and inform residents.**

21. Any other business

Fly-tipping. It had been noticed that fly-tipping continued to occur on the A34 overbridge. **Action: SE to inform environment wardens.**

Replacement footpath sign. A sign asking cyclists to give way to pedestrians had been removed from the Devil's Backbone. **Action: SE to order a new sign and ensure that the installation is tamper-proof.**

Road safety on Parker Road. SB reported that a cyclist was involved in two incidents at the junction of Manor Road and Parker Road where drivers turning onto Parker Road were not looking right. **Action: SE to send a notice round on SHInfo.**

Ring road between Hinksey Hill and Kennington roundabouts. It was noted that an accident had occurred on that stretch of road, and also that the Council had yet to be informed of when the committee meeting was to determine the speed limit. **Action: SE to chase OxonCC.**

Spring Clean. MR proposed a parish spring clean on Sunday 12th April. **Action: MR to arrange.**

Election. SE had circulated information to councillors regarding the process for the forthcoming election. **Action: SE to circulate nomination forms and guidance as soon as they are available and invite nominations on SHInfo.**

22. Feedback from members of the public

None.

Time concluded: 9:15pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: _____
Maggie Rawcliffe – Chair

Date: _____

Date of next meeting: Monday 13th April 2015 at 7:30pm in South Hinksey Village Hall