

**Minutes of the South Hinksey Parish Council  
at South Hinksey Village Hall**

**Monday 3<sup>rd</sup> November 2014**

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**Present:** Sarah Balaam, Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)

Cllr Bob Johnston (OxonCC), Anne Feather (Minutes)

**Other attendees:** Linda Goodhead (resident)

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Time commenced: 7:30pm

### **1. Apologies**

Sandra Bingham and Sheridan Edward (Clerk). A Clerk's report was submitted and read out under the relevant items.

### **2. Declarations of interest**

None.

### **3. Public questions, comments or representations**

Linda Goodhead raised issues surrounding item No. 7 on the agenda. **Cllr. Bob Johnston left the meeting** as he was on the Vale of White Horse Planning Committee. Linda spoke on behalf of Sandra Bingham (resident) regarding the Certificate of Lawful Development for Charnwood, Hinksey Hill (P14/V2399/LDP) expressing concern over erroneous statements regarding the proposed development. **Action: SB to telephone planning officer at the Vale voicing Council's concerns. SE to write to planning department stating Council's concerns.**

### **4. Minutes of October 2014 meeting**

The Council **resolved** to agree the minutes of the October 2014 meeting after a few amendments, which were annotated on the signed minutes.

### **5. Matters arising**

**Verge maintenance contract.** SE reported that he had received a variation to the grass cutting agreement, requiring the Parish Council to carry out only two cuts per year. SE contacted Richard Lovewell at OxonCC who stated that the County Council are reducing the level of cuts in all areas they manage to two per year (except visibility splays). Given the new information, SE advised that the Council should reconsider whether it wishes to end the agreement. Cllr Bob Johnston explained that Council had two options, either end the agreement leaving the Oxfordshire Council Council carrying out two cuts per season and receive no grant or sign the variation agreement, receive the grant and continue to cut verges as at present. It was suggested that possible savings were to be had if South Hinksey joined with Kennington and Radley parishes under one contract in the future. The Council **resolved** to continue with the agreement and investigate ways of minimising costs when the contract is retendered. **Action: SE to inform Richard Lovewell.**

**Review of bus services.** SE had circulated the draft response to councillors who agreed they were happy for letter to go out. **Action: SE to send off response.**

**Devil's Backbone fence.** SE spoke to Mark Sumner who confirmed that it was being investigated by Highways. **Action: SE to continue to chase.**

**Fly-tipping.** Gary Marcham, Environment Warden, had investigated the deposits but found no evidence of who dumped them. He said they would be cleared asap, and the area would be closely monitored in future. **Action: SE to post something on SHInfo including both Environment Wardens' telephone numbers. SE to chase the removal of the flytipped waste.**

**Kissing gates.** Mark Sumner confirmed that they were hoping to meet the shortfall in funding by carrying out the work themselves, and was hoping to have it done in March / April. SE had updated Nick Frearson and asked him to repair the stiles.

**Emergency plan.** SE reported that he had registered the Council with the ICO in order to be DPA compliant. **Action: MF to circulate the information on gathering details of vulnerable persons on SHInfo together with the forms. Councillors to give out forms to people we know are not on SHInfo. SE to clarify where the list is to be kept and who will have access.**

**Leaves on road.** SE had reported this to VoWHDC.

## 6. Finance – payments and receipts

### Payments

Payee	Reason	Amount	Power to act
Berinsfield Community Business	Wildflower meadow - September	£36.00	s9 OSA 1906
South Hinksey Village Hall	Village Hall hire Apr'14 to Mar'15	£250.00	s133 LGA 1972
Information Commissioner's Office	Date controller registration 2014/15	£35.00	s226 LGA 1972

The Council **resolved** to approve the payments.

### Receipts

Payer	Reason	Amount
S&R Childs	Burial fee	£600.00

## 7. Planning applications

### P14/V2399/LDP – Charnwood, Hinksey Hill – construction of single storey outbuilding to dwelling

This was an application for a certificate of lawful development and for information only, however concerns were raised by resident – see item No. 3.

## 8. Correspondence

**Redbridge Hollow update.** AF reported on current situation and circulated notes on the latest meeting. A further progress meeting was planned for 11 December.

**OFA Annual Public Meeting.** To be held on Thurs 13<sup>th</sup> November 7:30pm at the Democrats Club, Osney Island. Chairman to attend, possibly with SB.

**Town and Parish Forum.** To be held Wednesday 26<sup>th</sup> November 6pm to 9pm at The Beacon, Wantage. SE forwarded details to councillors. **Action: SE to RSVP on behalf of Chairman and CC.**

## **9. County Councillor's Report**

BJ reported that budget was still confidential but could report some areas of savings such as the grass cutting, mobile library service and bus service. BJ is being kept busy as he is on the Minerals Plan working party. Network Rail were to carry out essential piling between 1am and 6am on the following Sundays: 16<sup>th</sup> and 29<sup>th</sup> November and 7<sup>th</sup>; 14<sup>th</sup>; 21<sup>st</sup> and 28<sup>th</sup> December and although not all these dates would be affecting South Hinksey they should be noted. **Action: SE to post this information on SHInfo.**

Works on the by-pass should be finished by the end of November.

## **10. Project updates**

**Community Woodland.** No update.

**Hinksey Hill traffic issues.** SE had asked BJ for the details of the new Highways Officer. BJ recommended contacting the Area Steward Laura Hutchins. **Action: SE to raise with Laura Hutchins.**

## **11. Footbridge over the railway.**

There was no progress to report. MF suggested the Chairman of SLC Rail and Chiltern Railways, who could help liaise with Network Rail, could be contacted. MR to pass this onto Peter Rawcliffe.

## **12. Flood barrier**

Nicola Blackwood was writing a letter of support to the Parish Council, and Peter Dela and Barry Russell were writing a report on the outcome of their survey.

## **13. Automated external defibrillator**

Application form is being checked and being sent in a few days. LLF was investigating a South and Vale Community Grant.

## **14. Barleycott Lane / John Piers Lane / Betty Lane**

MR contacted Laura Hutchins, left message and was told that someone would visit the sites. **Action: SE to chase up.**

## **15. South Hinksey to North Hinksey footpath**

SE reported that he had received a formal letter from National Grid saying they have no objections to the opening up of the track as a footpath. **Action: SE to continue to chase Tuckwells and Co-op.**

## 16. Bagley Croft

SE had drafted an application and circulated the details to Councillors. SB amended document, adding the following statement - that the owner of the lodge had it demolished and then developed site for commercial gain. This has been forwarded to SE for sending off.

## 17. Any other business

**Appearance of Hinksey Hill.** LLF raised concerns for the future look of Hinksey Hill, as the wooded aspect of this area is beginning to disappear as old trees are being felled. **Action: All Councillors and SE to investigate how to get Hinksey Hill made a conservation area.**

**Hinksey Hill footpath.** CC reported this was in a dreadful state, with only two thirds of the length of the path wide enough to push a pram. **Action: SE to post a request on SHInfo for residents to cut back their hedges and clear the pavement. LLF to write to St John's College asking it to clear the hedges and pavements.**

**Pavement opposite Westwood Hotel.** It was noted that this was still in a very poor state. **Action: SE and AF to chase Highways.**

**Old pub car park.** MF had noticed activity on the site, but no new planning applications had been received.

## 18. Feedback from members of the public

None.

Time concluded: 9:00pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: \_\_\_\_\_  
Maggie Rawcliffe – Chair

Date: \_\_\_\_\_

Date of next meeting: Monday 1<sup>st</sup> December 2014 at 7:30pm in South Hinksey Village Hall