

**Minutes of the South Hinksey Parish Council  
at 34 Manor Road, South Hinksey**

**Monday 8<sup>th</sup> September 2014**

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**Present:** Sarah Balaam, Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)  
Cllr Bob Johnston (OxonCC), Sheridan Edward (Clerk).

**Other attendees:** None

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Time commenced: 7:30pm

**1. Apologies**

None.

**2. Declarations of interest**

None.

**3. Public questions, comments or representations**

None.

**4. Minutes of July 2014 meeting**

The Council **resolved** to agree the minutes of the July 2014 meeting as amended.

**5. Matters arising**

**Road markings and pavements.** BJ had raised the issue with Laura Hutchins who was establishing whether it was a Highways or Highways Agency responsibility. If it was Highways, it would be paid for from BJ's ASF money, otherwise they would forward it to the Highways Agency.

**Verge maintenance contract.** SE had previously circulated a summary of the various options. The Council **resolved** to end the agreement and return responsibility to OxonCC, as long as there was the option to renew the agreement. **Action: SE to discuss with Highways.**

**Flood barrier letter.** SE had sent the letters, and received a response from Nicola Blackwood. She had heard from Julia Simpson at the EA who said a review of the uses and priorities for their temporary barriers was underway, and that she would let the Council know once this was complete. There had been no response to the other letters. The Council felt that more progress was needed, and that a survey be carried out to assess the cost of doing the groundwork for the temporary barriers, in order to obtain funding to make a temporary barrier more feasible. **Action: SE to contact EA and Matthew Barber to arrange for a survey to be carried out by either the EA or Peter Dela, and to enquire whether funding for the groundwork might be available from VoWHDC,**

**Kissing gates.** Mark Sumner reported that they hadn't been as successful with their TOE application as expected. He is hoping that the structures will be paid for by TOE and the installation work by OxonCC.

**Air quality action plan.** SE confirmed that a letter had been sent.

**Emergency Plan.** The item had been omitted from the agenda. Councillors to send amendments to Plan and confirm whether they were happy to act as incident coordinators. A list of vulnerable people was also needed. **Action: MF to send notice on SHInfo and councillors to contact MF with amendments.**

**Bagley Croft.** SE's email to OPT had been forwarded to Eleanor Cooper, who had not yet responded. **Action: SE to chase.**

## 6. Finance – payments and receipts

### Payments

Payee	Reason	Amount	Power to act
Berinsfield Community Business	June wildflower meadow cutting	£98.64	s214 LGA 1972
BGG Garden and Tree Care	June to August maintenance	£1305.00	s96 HA 1980
Sheridan Edward	Jul-Sep wages and expenses	£810.44	s112 LGA 1972
Maggie Rawcliffe	Jun-Aug expenses	£14.84	s15 LGA 1972
BDO	2013/14 external audit	£120.00	s7 LAAA 2014
DJ Cullen	Repair of Burial Ground gate	£410.40	s214 LGA 1972

The Council approved the payments, with the exception on part of the BGG invoice, which they withheld as BGG had still not carried out weed killing on Hinksey Hill. **Action: SE to contact BGG.**

### Receipts

Payer	Reason	Amount
VoWHDC	2 <sup>nd</sup> instalment 2014/15 precept	£3,625.00
Mr and Mrs Newport	Grave reservation fee	£420.00

## 7. Planning applications

P14/V1873/HH – Corscombe House – replace existing garage with triple garage

The Council raised no objections.

## 8. Correspondence

**External audit.** New legislation meant that the Council would not be subject to external audits in future, subject to turnover.

**Oxford Area Flood Partnership.** Their annual open meeting was to take place on Thursday 16<sup>th</sup> October, 7-9pm in the Town Hall. **Action: MR to attend.**

**Review of bus services.** OxonCC were carrying out a review of bus services, including the 31 and 44 that run through the parish. **Action: SE to collect comments from parishioners via SHInfo.**

**General Elliot licence.** The Council was being consulted on the licence for the pub, to commence on 1<sup>st</sup> October. **Action: SE to forward to councillors for comments.**

**Oxford Bypass derestriction.** The bypass between Hinksey Hill and Kennington roundabouts was at 30mph during the roadworks. On completion, OxonCC state they intend to revert to the previous unrestricted speed limit (70mph). However, the Council felt that the new road layout could mean increased speed traffic, which could be particularly dangerous for pedestrians crossing the uncontrolled southbound slip road to the A34. **Action: SE to draft response and circulate to Council.**

## 9. County Councillor's Report

BJ reported that he had been involved with the review of the mineral strategy, although it was unlikely to affect South Hinksey. The roadworks at the Abingdon Road and Hinksey Hill roundabouts was on schedule and budget, although he was still unhappy with the lack of provision for pedestrians at Hinksey Hill and would talk with Sue Scane, Director of Environment and Economy at a meeting on Wednesday.

## 10. Project updates

**Community Woodland.** MR had visited with the Community Payback coordinator, but there was not enough ragwort to pull. SE noticed that the trees were beginning to outgrow their sleeves. **Action: SE to contact Riki Therival for advice re: sleeves and thank Sanni for mowing around the woodland.**

**Hinksey Hill traffic issues.** SE had received a response from Sue Scane regarding the crossings at the Hinksey Hill interchange, saying that a site check had identified no material change between the existing and new layouts. However, a safety audit would be carried out on the completion of the work. The Council had received the findings of an interim safety report that stated no issues crossing off-peak, but suggested further checks were needed at peak times and that maintenance was needed to part of the footpath. The Council did not agree with the outcome of the survey and felt further action was needed. **Action: SE to write to Sue Scane / Mark Kemp to restate the Council's position, and support BJ.** LLF noted that the footpath by the hotel was still in need of repair. **Action: SE to chase up.**

## 11. Footbridge over the railway

No update.

## 12. General Elliot planning issues

MR had spoken to the new owners who reported that due to objections, the plans would go to the committee. However, the Planning Officer was still keen that the plans be approved. The deadline had been extended and Peter Dela was investigating the categorisation of the flood area. The designs were to be altered slightly and an evacuation plan drawn up.

## 13. Automated external defibrillator

Emmeline Bryant was carrying out fundraising for the AED, through a garage sale, and through the fete. She was also investigating funding from VoWHDC.

#### 14. Barleycott Lane / John Piers Lane / Betty Lane

MR noted that some extremely patchy work had been carried out to a small area of the Barleycott Lane, but that more work was needed. **Action: CC to check progress on Betty Lane. MR to contact Laura Hutchins to confirm that further work was to be carried out.**

#### 15. South Hinksey to North Hinksey footpath

SE reported that he had heard back from two of the landowners: OCC and Corpus Christi College. OCC agreed in principle to the route. Corpus Christi felt further discussion was needed, given the progress on the Western Conveyance. SE also noted that on Ordnance Survey maps the route was marked as a traffic free cycle route. **Action: SE to chase Charles Campion at Savills (acting on behalf of Corpus Christi).**

#### 16. External audit

SE stated that BDO, the external auditor, had raised no issues. The Council approved and accepted the annual return.

#### 17. Any other business

**Fly tipping.** SB had noticed some fly tipping on the track to Manor Farm. Action: SE to alert Nick Frearson and offer to contact VoWHDC on his behalf if needed.

**Devil's Backbone fence.** MF noted that the broken section of fencing had still not been fixed. **Action: SE to log on OxonCC website and contact Mark Sumner.**

**Bus stop on Hinksey Hill.** LLF had noticed that the bus stop on Hinksey Hill needed repairing, and had now been fixed.

**John Piers Lane.** MR stated that vegetation was encroaching on the lane, but a parishioner who was employing a tree surgeon for the garden had offered to pay for work to cut it back. The Council were very grateful.

#### 18. Feedback from members of the public

None.

Time concluded: 9:15pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: \_\_\_\_\_  
Maggie Rawcliffe – Chair

Date: \_\_\_\_\_

Date of next meeting: Monday 13<sup>th</sup> October 2014 at 7:30pm in South Hinksey Village Hall