

**South Hinksey Parish Council
2013/14 Draft Budget**

For discussion at January 2013 Council Meeting

	2011/12 Actual	2012/13 Budget	2012/13 Projected	2013/14 Proposed
Subscriptions and conferences	184	140	115	140
Venue hire	44	300	532	400
Audit	325	350	335	360
Staff costs	2532	2700	2600	2700
Office and supplies	98	100	150	175
Travel	109	100	100	130
Training	0	400	0	400
Insurance	468	500	495	550
Elections	85	0	0	0
Grounds maintenance	1946	2400	2000	2300
S137 Grants	1000	1000	118	1000
Burial Ground maintenance	1462	1750	820	1200
Community Woodland	756	300	1250	1500
Village Hall conveyancing	0	0	350	0
Community Land	0	0	422	500
VAT	991	800	1000	1200
Parking sign	612	0	0	0
Subtotal	10611	10840	10287	12555
Less Burial Ground income	(1200)	(750)	(2500)	(2000)
Less VAT refund	(927)	(800)	(991)	(1000)
Less grants	(1259)	(1250)	(1229)	(2400)
Less council tax reduction scheme grant	0	0	0	(110)
Total	7225	8040	5567	7045
From reserves	(2575)	4020	1547	0
From precept	9800	4020	4020	7045

NOTES

Subscriptions

At the moment we only subscribe to Oxford Green Belt Network and Society of Local Council Clerks

Venue Hire

This appears significantly over-budget because of a late payment of venue hire in the previous year. The £400 budget includes basic hire for Council meetings plus five additional meetings.

Audit

I've allowed for a small inflationary rise in the audit cost

Staff costs

I've assumed a one pay scale increase

Office and supplies

I've increased this to include previously unclaimed phone and internet costs

Insurance

I've allowed for a small rise to include new furniture purchases for the community woodland

S137 Grants

I've allowed £1000 to cover any grant needed for the Village Hall and any miscellaneous grants. The Council's limit for grant giving this year (s.137 payments) is capped at £6.44 per elector (currently 279) = £1796.76. It will be a similar amount for 2013/14.

Burial Ground maintenance

This has been significantly under-budget this year due to a cheaper than expected quote from BGG. The budget is presuming we will use them again next year and that they won't put their prices up significantly. However, it does also allow for other work on wildflower meadow or any repairs.

Community Woodland

I've allowed for £1500 for the cost of the fingerpost signs plus costs for managing ragwort the mowing of footpaths through the woodland, and any removal costs of infected ash trees.

The community woodland is also due to receive £1150, the second instalment of the Forestry Commission grant to support the creation of the woodland and which is due five years after the woodland is established.

Village Hall conveyancing

This was not budgeted for as it was a late payment from the previous year.

Community Land

I've allowed a ballpark figure of £500 to be put towards any more improvements or community use.

BANK BALANCES

Projected bank balances at 31st March 2013:

General Fund	£11,500
Community Woodland Fund	£2,500
Total	£14,000

The Council has now powers to hold excessive reserves and the external auditor advises that the Council should hold no more than twice the level of the precept in reserves, unless it is earmarked for a particular reason.

At the end of the year, if the precept was set to meet the difference between income and expenditure, i.e. £7,000, then there would be no further reduction in the reserves, and the level of reserves would be at the maximum acceptable level.



Sheridan Edward, Parish Clerk