

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 7th April 2014

Present: Sarah Balaam (Vice-Chair), Christine Chater, Liz LeFevre, Maggie Rawcliffe (Chair)
Cllr Bob Johnston (OxonCC), Anne Feather (Minutes)

Other attendees: James Mallinson, Peter Rawcliffe, Paul Simon, and PCSO Claire Smallcombe

Time commenced: 7:30pm

1. Apologies

Matthew Frohn, Sheridan Edward (Clerk).

2. Declarations of interest

None.

3. Public questions, comments or representations

JM and PR attended the meeting to discuss item 15, which was brought forward.

PS attended the meeting to discuss item 7 (P14/V0468/FUL) which was brought forward.

PCSO Claire Smallcombe introduced herself as she has taken over from PCSO Adi Wright. She has written a brief introduction which can be found on the parish website. Claire is keen to be involved in parish issues where she could help.

Claire reported the "Courier" fraud. Individuals target vulnerable people by telephone purporting to be the police checking fraudulent bank account activity. It is suggested the resident phones the police then and there on a given no, but the individual does not replace the receiver so the line remains open. The victim gives bank details and their PIN, believing they are talking to the police. The victim may be told that a courier will call to collect their "invalid" bank card to help police with their investigation. Or they may be asked to withdraw cash and be ready to give it to a courier who will call, again ostensibly to help a police investigation. People fall for it.

It was felt that this should be circulated by NW/SHinfo and vulnerable people alerted by another means if not on SHinfo. **Action: MR to inform Phil Saugman, NW co-ordinator.**

4. Minutes of March 2014 meeting

The Council **resolved** to agree the minutes of the March 2014 meeting.

5. Matters arising

Burial Ground gates. SE had spoken to Dave Cullen who would provide a quote shortly. **Action: SE to chase Dave Cullen.**

Redbridge to South Hinksey footpath. Still awaiting result of TOE application. **Action: SE to chase Mark Sumner.**

South to North Hinksey footpath. SE had confirmed the extent of OCC ownership of the path and was ascertaining the landowners of the remaining portion. **Action: SE to continue to investigate.**

Right of Way Improvement Plan. Not all Councillors had read through the Improvement Plan – MR felt no response was necessary. (Consultation ends 18 April 2014.)

Vale of White Horse Local Plan Housing Delivery Update. Council had missed the consultation date of Friday 4 April 2014.

Hinksey Hill traffic issues. SE has reported that unfortunately the Road Safety Team felt that further funding for the VAS from OxonCC was very unlikely due to budgetary cutbacks.

Flooding. SE forwarded notes of the meeting to Kennington PC – no updates to report back. SB has e-mailed Gordon Hunt twice regarding the 1-way valve in Manor Road – no response received. **Action: SB to escalate request. Action: SE to add this issue onto next month's agenda**

6. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Oxford Green Belt Network	2014/2015 subs	£15.00	s143 LGA 1972

Receipts

Payer	Reason	Amount
VoWHDC	2014/15 Precept 1 st installment	£3625.00
VoWHDC	2014/15 Council Tax Reduction Scheme Grant	£226.00

The Council **resolved** to approve the payment above.

7. Planning applications

P14/V0468/FUL – Bagley Croft – creation of new vehicular access

SE had confirmed that the deadline had been extended to allow to Council to submit a response following the Council meeting. Council objects to this application on the following grounds: Highway concerns; Loss of amenity and TPOs SB pointed out that the present single lane entrance/exit from Bagley Croft is very difficult and dangerous.

PS, resident in Betty Lane, was very concerned that the introduction of a new road opposite Betty Lane would cause road safety issues. **Action: CC to draft response and e-mail to SE to for submission.**

P14/V0398/FUL – Redbridge Hollow – replacement of fence to prevent fly-tipping.

Council agreed to fully support this application. **Action: AF to scan response and e-mail to planning department tomorrow.**

P14/V0106/HH – Isis Court – construction of suspended patio.

It was confirmed that planning permission had been refused on the grounds of lack of assessment and information regarding drainage, and overlooking of neighbouring property.

8. Correspondence

Grass cutting grant. The Council has been informed by OxonCC that the grant towards the cutting of the verges is likely to be reduced by 50% for 2015/16. **Action: SE to investigate grass cutting agreement.**

Vale of White Horse Local Plan Housing Delivery Update

The Council reviewed the response to the consultation from the Campaign for the Protection of Rural England (all councilors were forwarded a copy). The Council concurred with this response. Bob had left the meeting by this time so no updates.

9. County Councillor's Report

Full Council meeting was held at Bodicote House, Banbury with the meeting being shown live on the web – good meeting because of it. Air pollution motion was carried by Council. Council decided to keep the Big Society fund going – Bob has £5,000 for the coming financial year – all requests please make direct to BJ.

The Village Hall Management Committee passed on their thanks to Bob for the contribution towards the windows in the hall.

10. District Councillor's Report

None.

11. Project updates

Community Woodland. SE e-mailed Andy Gunn to clarify the level and type of support the Council could give towards the Wild Oxford Project. Andy was expected at tonight's meeting to talk about the upcoming Good Friday picnic at Chilswell Valley, but unfortunately he did not attend. MR offered to advertise the old tradition of the Good Friday picnic on SHInfo. **Action: MR to contact Andy Gunn requesting posters for circulation on SHInfo and to go on notice boards.**

12. Flooding

The agenda stated in error that Barry Russell, Operations Manager for the Environment Agency would be attending the meeting. He would be attending the May meeting. **Action: SE to check with Barry Russell that he is aware of the date of May's meeting.**

PR attended the recent Oxfordshire Flood Summit. He will arrange a parish flood meeting in the near future.

MR received an e-mail from Barry Russell (EA) explaining that the temporary flood bund will be removed 26/27 April 2014, with reassurance that re-instatement will take place by contractors.

Two sewer manhole covers in Manor Rd. were damaged by the contractor's vehicles during construction of bund. Thames Water have been and assessed. Need to monitor to ensure they are repaired. **Action: MR to check with Adrian Porter.**

MR and Adrlan attended a reception lunch at 10 Downing Street, with the Prime Minister hosting the event – they were invited by Nicola Blackwood as being heavily involved in the flooding issues. Members of the Council thanked MR for her dedication regarding the flooding issues in the Parish and all felt she deserved the invitation. PR was also invited but did not attend.

13. Footbridge over the railway

Recent plans show the bridge to be significantly higher than the original set. Senior representatives from Network Rail and Oxford City Council are having meetings to discuss funding options. The City Council, Oxon CC and VoWH agree that ramps should be included. **Action: to be included on the agenda for next PC Meeting.**

14. Devil's Backbone cycling signs

SE reported that the signs had now been installed by Dave Cullen. **Action: SB will check and report back.**

15. Barleycott Lane / John Piers Lane

These Lanes are in an extremely poor state of repair. Residents of Barleycott Lane, using information gathered by SE and PR, have written to Oxon CC to ask them to repair these lanes. JM requested that the Parish Council write to Highways department, Oxon CC in the strongest of terms, asking it carries out its obligations regarding Barleycott Lane. PR added that John Piers Lane should also be included. **Action: SE to write to OxonCC (copy to BJ).**

PS requested Betty Lane also be included in this request for Oxon CC to carry out its obligations, as Betty Lane is in a very bad state of disrepair. MR explained that the Council were focusing on Barleycott and John Piers Lanes first as they are dangerous for cyclists and pedestrians and unusable by some vehicles. PS reported that the state of Betty Lane was similarly bad. Councillors had been informed by OxonCC Highways on a recent site visit that not all of Betty Lane was adopted. **Action: SE – to write a further letter to Oxon CC to find out what part of Betty Lane is public highway (copy to BJ).**

Action: CC to inspect Betty Lane and report at next meeting.

16. Any other business

Grounds maintenance needs to be carried out by BGG on Hinksey Hill. **Action: SE to contact BCG and arrange cuts.**

Pavements both sides of the Oxford Road, from the top of the hill, turning for Boars Hill down to Westwood Hotel, are in a dangerous condition. Believed to be in Kennington Parish. **Action: AF to report to Highways.**

Draft Emergency Plan should be re-visited, minor amendments have been carried out with MF having the report. Amendments need to be finalised and agreed. **Action: MR to remind MF; SE to add this onto next month's agenda.**

18. Feedback from members of the public

None.

Time concluded: 8:50pm.

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: _____

Maggie Rawcliffe – Chair

Date: _____

Date of next meeting:

Annual Meeting of the Parish Council – Monday 12th May at South Hinksey Village Hall