

**Minutes of the South Hinksey Parish Council  
at South Hinksey Village Hall**

**Monday 2<sup>nd</sup> September 2013**

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**Present:** Sarah Balaam (Vice-Chair), Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)

Sheridan Edward (Clerk)

**Other attendees:** Christine Carlos, Matthew Carlos, Irene Stratton, PCSO Adi Wright

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Time commenced: 7:00pm

**1. Apologies**

Cllr Bob Johnston (Oxfordshire County Council)

**2. Declarations of interest**

None.

**3. Public questions, comments or representations**

PCSO Adi Wright informed the meeting that he had now returned to covering the South Hinksey area. MR confirmed that the Have Your Say meeting details had been circulated on SHInfo and LLT asked if meetings could also be held on Hinksey Hill.

Matthew Carlos asked that a crime study be considered prior to any ramps being installed on the Devil's Backbone. The Council confirmed that this hadn't been considered but recognized that there could be potential problems, for example the use of the footpath and bridge by scooters. **Action: MR to report to Peter Rawcliffe.**

**4. Minutes of July 2013 meeting**

The Council **resolved** to agree the minutes of the July 2013 meeting.

**5. Matters arising**

**Potholes.** SB reported that the potholes had been filled in.

**HGV sign.** MR reported that this was yet to be done and she would chase with Lee Turner.

**Footpaths.** Mark Sumner reported to MR that quotes had been received for the kissing gates and proposals to the District, City and Parish Councils would be sent off asking for contributions towards their installation.

## 6. Finance – payments and receipts

### Payments

Payee	Reason	Amount	Power to act
Sheridan Edward BGG Garden & Tree Care	July – September wages	£735.43	s112 LGA 1972
	July – August maintenance	£960.00	s96 HA 1980

Concerns were raised regarding the standard of work and level of response from BGG. They had failed to respond to several requests from SE with regards to removal of roadside weeds and a quote for ragwort removal, and they had also failed to follow the brief for the wildflower meadow. It was felt that the level of their work was good but that in future years the burial ground maintenance should be tendered for separately given the different skill set required. **Action: SE to continue to chase BGG for a response and request mowing of the field for the fete.**

The Council **resolved** to agree the payment for Sheridan Edward and withhold the payment for BGG until a satisfactory response had been received.

### Receipts

None.

## 7. Planning applications

### P13/V1763/FUL Land adjacent to General Elliot PH, Manor Road

The plans were made available for viewing by residents prior to the meeting. SE read out a letter from Mark Jackson on behalf of the developer, Goldace, stating that the designs of the new houses had been altered from the original application to satisfy the previous objections, that they were now smaller in scale, a better design, would not have a detrimental impact on flooding, and met car parking requirements.

The Council **resolved** to not raise any objections, but to raise several concerns that should be considered when assessing the planning application: the views of the drainage engineer, regarding any impact on the sewage system; overlooking of residential areas of the currently vacant General Elliot PH; that the rear stone gable end would be more in keeping on the street side of the house; the impact on the building work on parking; and the impact of the development on the ability of cars, service and emergency vehicles to manoeuvre on Manor Road. **Action: SE to draft response.**

### P13/V1675/HH Bagley Cottage, Spring Copse

The Council **resolved** to raise no objections, but request that the turning circle on Spring Copse be kept clear during building work for other residents to use, and to ask that there be some screening to the rear of the garage.

### P13/V1620/HH Prior Barn, Isis Court

The Council **resolved** to raise no objections.

### Tree Protection Order for Bagley Croft

SE reported that he had spoken to the Tree Team who had confirmed that the landlord had made an objection to the order, and SE was waiting to see whether the Council could obtain a copy of the objection. The Council **resolved** to send a letter of support for the TPO highlighting the age and importance of the woodland; the nature of the environment on Hinksey Hill; its importance as a habitat and reducing pollutants. **Action: CC to draft letter and send to SE.**

## **8. Correspondence**

**Broadband Strategy.** OxonCC have produced a map outlining the expected coverage of the planned superfast broadband rollout. It appears that much of the parish will be included in the County Council-supported upgrade which should be in place by 2015. **Action: SE to forward link to plan and coverage map to councillors.**

**A34 bridge safety works.** The Highways Agency wrote to inform the Council that they would be carrying out improvement work on the bridge over the A34 to South Hinksey. The work was scheduled to start on 23<sup>rd</sup> September and last four weeks. SE had already arranged for the details to be forwarded to parishioners on SHInfo.

## **9. County Councillor's Report**

SE read out the following report from County Cllr Bob Johnston: "I have signed off the request for £1,500 for the sign for Hinksey Hill, and I believe that you have heard from the County accordingly. The work to reinstate the A4183 is now well underway, and at the time of writing matters are on schedule to be completed before Christmas this year. A map has been found in the archives which clearly shows all the relevant land ownerships at Redbridge Hollow, and is being used in the on going clean up on the site. Otherwise matters have been fairly quiet on the County, which is normal at this time of the year."

## **10. District Councillor's Report**

None.

## **11. Project updates**

**A34 Issues.** The Council had received a letter from the Highways Agency stating that a comprehensive review had been carried out in 2010 and was guided by the level of injury collisions. It was deemed that the level of accidents was well below what would necessitate further investigation and that they would not consider lowering the speed limit. The Council **resolved** to remove A34 from the list of project updates.

**Hinksey Hill traffic issues.** SE reported that the the Councillor Community Budget funding application for the VAS had been successful and the £1500 would be paid directly to the Council shortly. Alan Cockbill confirmed the work would be ordered and stated that there would be no ongoing cost for either electricity or inspections. The Council discussed further funding options and SE suggested the possibility of a Community Safety Partnership grant from VoWHDC. However, the relevant staff member was away until 5<sup>th</sup> Sept. **Action: SE to contact CSP team on 5<sup>th</sup> Sept to investigate further.**

LLF asked PSCO Adi Wright about the possibility of making progress on the Community SpeedWatch scheme. **Action: Adi to check progress with Andy MacCormack and report back.**

**Community Woodland.** SE reported that he had received no contact from BGG regarding the quote for ragwort removal and that it was now probably too late. MR reported that John Tolson had interviewed Riki Therivel for the video about the woodland and would interview MR, SE and Hilary Briffett on his return to Oxford at the end of September. MR also stated that Sany Nahhas who supported the woodland by mowing around the edge on a regular basis had offered to help with the creation of paths through the woodland. SE confirmed that this would be a task once the woodland had matured further. **Action: SE to write to Sany Nahhas to inform.**

## **12. Footbridge over railway**

MR reported that Matthew Barber had met with Ian Hudspeth. Peter Rawcliffe is waiting to hear from him. The Council was also waiting on news on Network Rail's appeal to the City Council. The total expected cost was £750k, and it was felt that the Council needed more information on what would be an effective in-principle contribution for the Council to commit. Action: **MR to find out.**

## **13. Parish Emergency Plan**

Paul Wilson confirmed with SE that he was confident that between OxonCC and VoWHDC they would be able to provide sandbags and that South Hinksey was firmly on the list of 'at risk' communities. MF was still to make an estimate for the number of sandbags required by the village. Action: **MF to liaise with Adrian Porter re completing the plan.**

## **14. Cycling on the Devil's Backbone**

SE reported that Arthur Pritchard from OCC had confirmed that planning permission was not required and that the Council could proceed with the installation of the signs, subject to approval from the tenant farmer, Nick Frearson. SE was in the process of obtaining a quote for the installation of the signs from Dave Cullen. The Council was presented with two quotes for the signs. The Council **resolved** to appoint Health & Safety Signs to produce the signs at a cost of £132.42+VAT. Action: **SE to order signs and chase installation quote.**

## **15. Any other business**

None.

## **16. Feedback from members of the public**

None.

Time concluded: 8:45pm

## **MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING**

Signed: \_\_\_\_\_  
Maggie Rawcliffe – Chair

Date: \_\_\_\_\_

### **Date of next meetings:**

Monday 7<sup>th</sup> October 2013, 7:30pm, South Hinksey Village Hall  
Monday 4<sup>th</sup> November 2013, 7:30pm, South Hinksey Village Hall  
Monday 2<sup>nd</sup> December 2013, 7:30pm, South Hinksey Village Hall

**NB Meeting start time changed to 7:30pm**

Abbreviations: OxonCC – Oxfordshire County Council; VoWHDC – Vale of White Horse District Council;  
OCC – Oxford City Council; MR/MF/SB/LLF/CC/SE – initials of meeting attendees