

**Minutes of the South Hinksey Parish Council
at Craigellachie, Hinksey Hill**

Monday 10th June 2013

Present: Christine Chater, Sheridan Edward (Clerk), Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)

 Cllr Bob Johnston (OxonCC) – absent for item 7

Parishioners: None

1. Apologies

Sarah Balaam (Vice-Chair).

2. Declarations of interest

None.

3. Parishioners' comments

None.

4. Minutes of May 2013 meeting

Item 7, para 4, line 2. 'Here' should be 'hear'.

Item 10, para 1, line 4. 'Fib optic' should be 'fibreoptic'.

Read and agreed.

5. Matters arising

General Elliot. MF had prepared a sign and would erect it at the site of the previous sign.

Parker Road verge. SE reported that he'd confirmed with BGG to proceed with the work but it was yet to take place. **Action: SE to chase.**

Cycling on Devil's Backbone. SE had prepared a letter to Jane Winfield at the City Council requesting to erect signs and sent it that morning. **Action: SE to chase.**

Lorries on St Lawrence Road. SE stated that he hadn't yet had time to raise the possibility of 'Unsuitable for HGVs' sign with Lee Turner, but would do so shortly.

6. Finance – payments and receipts

Payments

Oxford City Council	Easement for lamp post	£0.13
Auditing Solutions	Internal audit 2012/13	£246.00
Sheridan Edward	Wages and expenses Apr-Jun 2013	£725.17
BGG Garden and Tree Care	May grass cutting	£480.00

Receipts

Oxfordshire County Council	2013/14 grass cutting grant	£973.22
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7. Planning applications

P13/V1180/FUL, Bagley Croft Lodge, reapplication for creation of new vehicular access

As Bob Johnston was a member of the Planning Committee of VoWHDC he left the meeting for the following discussion.

The Council noted that this was a reapplication for an application that both the Parish Council and Highways had objected to on the basis of road safety, loss of trees and adverse impact on nature conservation and effect on the character of the local landscape. It was noted that the new application included an arboricultural assessment, and the applicant stated that the new entrance would now be the sole access point for the offices with the current entrance only for the house. The applicant also states that the new vision splays would still not meet the standard required but would be a large improvement on the visibility of the current access.

It was noted that the arboricultural assessment did not include any pending TPOs. CC updated the Council that due to a clerical error the TPO application had to be resubmitted. However, she had been assured by Miles Thompson and Tim Stringer that the application had now been made and they wanted to have the TPO, and that a result should be within the week.

The Council had concerns that the new application did not satisfactorily address the issues raised by both the Parish Council and Highways at the initial application with regard to protecting the trees and better road safety. They also noted that the application wrongly stated that the work had not yet begun and that it wouldn't be visible from the road.

The Council agreed to object to the planning application on grounds of the adverse effect on the character of the area and impact on nature conservation. **Action: SE to draft reply.**

8. Correspondence

12 Manor Road. The Council had been copied in on a letter from Highways to Tom Barron confirming that the new boundary wall was an unlawful encroachment onto the highway and requesting that the wall be removed.

Redbridge Hollow rubbish. The Council had been copied in on a letter from Kennington Parish Council to VoWHDC, complaining about the level of regular fly-tipping and rubbish at the entrance to Redbridge Hollow, asking for it to be removed and for a plan to be put in place for regular clearing. It was also reported that excavation work had been carried out on the site next to the slip road embankment. MR stated that the Police had been informed. **Action: SE to advise parishioners via SHInfo to report incidents of fly-tipping / excavation work to 101. SE to reply to Kennington Parish Council asking to be updated on any progress and offer support in any round table discussions.**

9. County Councillor's Report

Bob Johnston reported that he had now been appointed to serve on the Planning and Regulation Committee. The committee dealt with matters such as mineral extraction. He also reported that the ground investigation on the A4183 had been completed and they were now evaluating and costing the implications of the report. However, the problems with the services were worse than initially thought and the work was expected to last until summer 2014.

He also has access to funds that might be of interest to the parish: a Big Society Fund of £10k for social projects and an Area Stewardship Fund, for which he had already set aside money to deal with the roadsides in his ward most affected by weeds and asked the Council to nominate the road in the parish most in need. **Action: SE to inform BJ of road in need of weed maintenance. MR / SE to complete Big Society Fund applications on behalf of Village Hall and Community Woodland. SE to write to BJ re-requesting a Vehicle-Activated Sign for Hinksey Hill through Area Stewardship Fund.**

10. District Councillor's Report

Although Ron Mansfield was unable to attend, BJ is also a district councillor and informed the Council of a consultation on taxi tariff regulation in VoWHDC and also South Oxfordshire District Council. The consultation was open to all members of the public. He also reported that the Local Plan was progressing and was expected to be finalised for Autumn 2014. **Action: SE to send details of consultation on SHInfo.**

11. Project updates

A34 Issues. MR attended the Botley Traffic Advisory Committee meeting and was advised by the Chair to keep pursuing the possibility of barriers on the A34. SE had drafted a letter to Stephen Hammond MP emphasise the need for a 50mph speed limit. The Council agreed to send the letter. **Action: SE to send letter to Stephen Hammond.**

Hinksey Hill traffic issues. See also discussion under County Councillor report re vehicle-activated sign. LLF reported that there had still been no news regarding the Community Speed Watch scheme. MR advised contacting Carl Bryant directly. **Action: LLF to contact Carl Bryant.**

Community Woodland. SE reported that he had received assurances from Network Rail that the necessary risk assessments and procedures would be in place regarding the wood fuel pile and that community groups would remove the wood in good time. **Action: SE to send details to SB to double-check.**

12. Footbridge over railway

The footbridge had been discussed by North Hinksey Parish Council who had sent a letter of support. VoWHDC also voted unanimously to support the campaign. Peter Rawcliffe was due to meet District Cllr Jerry Patterson with a view to formulating a joint Parish, City, District and County Council funding package for the ramps. The Parish Council expressed support for the proposal and would consider in principle funding at the next Council meeting.

13. Parish Emergency Plan

A further meeting had not yet been arranged. MR had met with Dave Cullen to get a quote for the sand and grit store. However, it was felt that the design of the store was unsuitable for the location. **Action: SE to put together a brief and circulate to builders for quotes. SE to contact Peter Dela to inform of progress and ask further advice re design and installation.**

14. Communication with local government officers

SE had prepared a letter for Matthew Barber requesting a meeting with a view to improving communications between the Parish and District Councils. CC had checked and approved the letter. **Action: SE to circulate to councillors for approval.**

BJ reported that the Planning Dept had recently undergone a reorganisation that would hopefully improve communication.

15. Any other business

Bridge over Hinksey Pond. MF raised concerns that part of the walkway over Hinksey Pond was unstable and could collapse. **Action: SE to inform Oxford City Council.**

Botley / Eynsham Community Path. The Council had received notice of a planned path alongside the B4044 between Botley and Eynsham for pedestrians and cyclists. The Council agreed to support the scheme. **Action: SE to write letters of support and to advertise campaign on SHInfo.**

16. Parishioners' feedback

None.

Date of next meeting:

Monday 22nd July at 7pm in South Hinksey Village Hall
Monday 2nd September at 7pm in South Hinksey Village Hall