

**Minutes of the South Hinksey Parish Council to be held at the South Hinksey Village Hall on
Monday 3rd November 2008 at 7.30pm**

AGENDA

Present Maggie Rawcliffe, Liz LeFevre , Clive Briffett, Sarah Balaam

Apologies for Absence - None

Declarations of Interest To receive declarations of any personal and prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001. - None

Minutes of October meeting Members are asked to confirm the minutes of the last Parish Council meeting. Minutes were approved

Flooding Update: This was presented by Peter Rawcliffe of OFA to the Parish Council

- Bulstake and Seacourt Streams are currently being cleared by the Environment Agency (EAg)
- Meeting was held on the 30th October between the EAg and Oxford Flood Alliance (OFA) : Plans for removal of pinch point at the railway access road have been completed, Nine square metres of culvert to be installed in addition to the current passageways eta completion Spring 2009. Fencing to be made less flood proof in this area, due to the narrow spacing of the verticals the combination of flood detritus converts the fencing into a dam.
- Redundant Level crossing bridge is being removed in totality. Network rail is carrying out this work.
- Mundays Underbridge: Outflow from the Hinksey drain under railway. Re-profiling and de silting to be carried out by the EAg – dates have not yet been published.
- OFA's Annual Meeting on the 12th of November is confirmed to be at 7.30 pm
- Hinksey Stream is being recommended to have dense areas of reeds cleared and branches removed. Clive voiced concerns over local wildlife habitats being destroyed, however the work would be initiated by the EAg and therefore these should automatically be taken into consideration by the EAg to limit damage during the required maintenance.

Devils backbone bridge: No repairs have been carried out as of yet, a letter sent to County Council this has been responded to by Ewan Siret of Oxfordshire Highways dated 30th Sept reference foot bridge 8301 Devils Backbone. The letter stated that an inspection has been carried out and they deem that the structure needs renewal. The bridge will be monitored until this renewal can be brought about.

Parish Clerk position:

Adverts placed on the OALC, SLCC, Sprout in December and Cumnor Parish news. A previous late applicant will be contacted by Clive.

Handover

- Telephone and paperwork returned to Clive
- Burial Ground – still being looked after by Marcus until the end of the month. A session is to be arranged with Anne to explain the management of the burial ground to the rest of PC for when Marcus ceases to look after the Burial Ground. **Action Clive**
- The ledger has been returned by the Parish Clerk, he is however retaining the balance sheet until it completed.
- Vale website has not been updated with the latest clerk name: **Action Clive**
- **Clive** to arrange for post to be temporarily redirected to him

Councilor Position:

No applications have been received: Approaches made to individuals by members of the council but to no avail so far. Also the mail shots and web.

Matters arising from the previous minutes

Flu Pandemic: Draft mail shot was submitted to other members for review. It was agreed it needed to be reformatted to make it more 'user friendly' but it was a good start on a difficult document. **Action Maggie and Sarah** to reformat and resubmit to other councilors via email

Sewer Flooding Update: Thames Water was contacted by Sarah Balaam and has reported that their investigations have led to the discovery of a large amount of scale in the pipes. A team has rectified this issue and Thames Water believes no further surcharging should be seen in times of heavy rainfall. Any further instances should be reported immediately to Thames Water and to the Parish council

Pipes under Manor Road Desilting of pipes has been done and the clearing of the roots from the exit of the pipes.

Ditches:

A request has been made in writing to Oxford City council requesting the clearance of all their owned sections of ditches in the village. Awaiting a response.

As the ownership and responsibilities of clearing certain ditches within the village is unknown a suggestion has been made to approach the local probation team to get a work force into the village to help with the clearing of certain sections of ditch. **Action Clive** to investigate with probation whether this is tenable

Old Pub Car Park: A request has been made to Landowner Goldace Developments Limited to clean up the land as soon as possible.

Indemnity Insurance: Premium has been paid for £495.71 to Allianz running from June 08 to 1st June 2009. Parish is currently covered, levels of cover to be reviewed at renewal next March. Park bench to be included at the end of Manor Road

Pub Car Park Completion The General Elliott has conformed to its planning conditions, the car park sign is being looked at by the enforcement officer with reference to its size.

Community Woodland: Trees are thriving, work party in mid November to be organized by Clive. SBI registration required to receive the Forestry Grant, Clive has received forms and will return them. **Thames Probation** also to be approached for woodland weed clearance.

Parish Land Swap: Letter received from Abbie Gjoka planning technician, who has confirmed that planning permission is required for change of use for the area. **Action Clive** to contact Senior Planning officer at the Vale to ascertain whether a change of use is likely to be granted.

Audit: Email received from Anne reference the Audit and the preparation of accounts. Anne to be invited to the next meeting proposed for 6.45pm

Sale of Land at Chilswell Path: Land registry details have been retrieved by Clive Briffett ,deeds are with solicitor. The solicitor has passed an outstanding account of over £500. **Action Clive** to question this with solicitor.

Planning Applications

- **SHI/20695 Old Bakehouse:** No objections
- **SHI/5525/1 Stone End Badger Lane:** Permission Granted
- **SHI/ 17832/6 Kestrel Lodge:** Refused

Correspondence

Letter received from Alison Rooke reference attendance to the meeting in September

Letter from 1 Chilswell Path, requesting to purchase land. **Action Clive** to compose letter to refuse request based on need to maintain woodland site as defined in the grant conditions.

Village Hall committee has thanked the Parish Council for the donation to village hall.

Finance

Invoice received for strimming weeds in village for £160 to be paid

Cheques for Payment

Elizabeth Halcro: Burial Ground dustbin £32.83

Outerspace Garden Company : Burial Grounds Landscaping, Parker Road and Devils Backbone

£219.44 June, £767.82 July; £219.44 Aug, £423.38 Sept

Clive Briffett £47.21 Expenses September / October

Any other matters

Dumping on the A34 Bridge and Parker Road has been spotted, Vale to be requested to come and do a pick up. Request to be done via email / web request. **Action Liz**

Accident on A34 on Southbound exit from Village: A34 partially closed on Sunday the 2nd at 1pm due to accident on egress from village.

Work has been carried out to clean up area around Oak tree Simon Ringrose has removed hawthorn and dead elm. Estimate was £120 for the work.

Gate latch on Parker Road Burial Ground entrance needs attention as gate is sticking. A parishioner has hurt their hand trying to open in wet weather conditions: **Action Clive/Elizabeth Halcro**

A parishioner has made a request for a visit for by the local police force and enquires if a social visit to meet parishioners would be possible. **Action Sarah**

Date of Next Meeting: Monday 1st December 2008