



South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

Mrs Linda Morrison Allsopp, Parish Clerk
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A Meeting of South Hinksey Parish Council will be held at 7pm on Monday the 13th of April 2026 in the South Hinksey Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below.

Members of the Press and Public: You are cordially invited to attend and may address the Council during the formal meeting under the Public Participation item. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Supporting Papers are available in [DROPBOX](#)

These should be considered by Councillors and any clarification requested in the three clear days before the meeting.

Linda Morrison Allsopp.

Linda Morrison Allsopp. Clerk to the Parish Council and Proper Officer.

8th April 2026

AGENDA

26/001. Apologies for absence:

26/002. Declarations of Interest:

To receive any Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct. This does not preclude any later declarations.

26/003. Approval of the draft Minutes of the Parish Council Meeting held on the 3rd of March 2026: Council to review and approve the draft minutes as a correct record.

26/004. Public Participation - questions, comments or representations: To facilitate public participation, the Council will receive any comments or questions from members of the public on items on the agenda. Individual comments should not exceed five minutes. This is the opportunity for Parishioners to contribute to the Meeting. Any other participation can only be with the prior agreement of Chair and Council.

26/005. Reports from County and District Councillors

26/006. Review of Actions from the Minutes: Report on progress of outstanding items which do not require further decision. **Paper 1**

26/007. Clerk's Report Paper 2

COUNCIL MATTERS (Total 60 minutes)

26/008. Planning applications

i) Planning applications

	Address	Description	Consultation End
P26/V0617/LDP	Lane End 2 Hinksey Hill OXFORD OX1 5BQ	Certificate of Lawfulness for a proposed two storey rear extension	
P26/V0613/LDP	The Thatches Hinksey Hill Oxford OX1 5BQ	Single storey side extension.	
P26/V0616/LDP	The Thatches Hinksey Hill Oxford OX1 5BQ	Two storey rear extension.	
P26/V0615/LDP	Windswept 3 Hinksey Hill Oxford OX1 5BQ	Two storey rear extension.	
P26/V0570/FUL	Southcombe House South Hinksey Oxford OX1 5AR	Subdivision of existing dwellinghouse to revert to two separate residential dwellings (1 x 5 bedroom and 1 x 2 bedroom)	19th April 2026
P26/V0578/PDH	Heverlee Hinksey Hill Oxford OX1 5BE	Two single storey rear extension (including removal of existing rear conservatory). Depth 8.00m Height 4.00m Height to eaves 2.97m	

- ii) To discuss and agree a response to any planning applications received between the agenda being posted and the meeting.

26/009. Finance:

- To receive and note the signed statement of accounts for 2026/26 **Paper 3**
- To receive and note the statement of reserves for 2025/26 **Paper 4**
- Bank Reconciliation at 31st March **Paper 5**
- Bank Reconciliations for 25/26 Q4** - to be checked by Cllr Goodhead, reporting to May Meeting. **Paper 6**
- Amend the Standing Order for the Clerk's salary to £650.00 confirming the incremental change from spinal column point 27 to spinal column point 28 previously agreed and the change in their Tax Code. **Paper 7**
- Approval of Receipts and Payments against Budget since last Council Meeting.** All agreed payments to be authorised by bank signatories as soon as possible after the meeting. **Paper 8**
- Council to Confirm Bank Signatories for 26/26 as Cllrs Morrison, Peacock and Denby.**
- Council to Confirm Appointment of non-finance involved councillor for the year 26/27, to check bank reconciliations quarterly. Cllr Goodhead

26/010. Reports from Working Groups

- Cycle/Footpath
- Flood Alleviation Scheme – **Letter Paper 09**
Ecology Notices Paper 10
Newsletter Paper 11
- Woodland
- A34 Noise
- Hinksey Hill Weight Limit

26/011 Creation of a Neighbourhood Plan Paper 12

26/012 Flood Project Funding Paper 13

26/013. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Friday 26th April. Any items submitted after that date cannot be considered.

Date of the next meeting 11th May 2026

It is Resolved that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

26/014. Council to consider and agree a tender for Maintenance Contract. Clerk requested five quotes in the hope of getting three tenders. Only one received. **Paper 14**

26/15 Roles in the Council

26/16 To discuss the Employment Contract of the Clerk

26/17 Notice of Receipt of Complaint Paper 15

26/18 Council to agree that the Chair can employ a locum when the Clerk is sick and set a maximum hourly rate.