



South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

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A Meeting of South Hinksey Parish Council will be held at 7pm on Monday the 1st of December 2025 in the South Hinksey Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below. This meeting replaces the scheduled meeting of the 1st of September which Councillors have intimated would not be quorate.

Members of the Press and Public: You are cordially invited to attend and may address the Council during the formal meeting under the Public Participation item. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Supporting Papers are available in [DROPBOX](#)

These should be considered by Councillors and any clarification requested in the three clear days before the meeting.

Linda Morrison Allsopp.

Linda Morrison Allsopp, Clerk to the Parish Council and Proper Officer.

25th November 2025

AGENDA

25/129. Apologies for absence:

25/130. Declarations of Interest:

To receive any Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct. This does not preclude any later declarations.

25/131. Approval of the draft Minutes of the Parish Council Meeting held on the 3rd of November 2025:

Council to review and approve the draft minutes as a correct record.

25/132. Public Participation - questions, comments or representations: To facilitate public participation regarding items on the agenda, the Council will receive any comments or questions from members of the public. Individual comments should not exceed three minutes. This is the opportunity for Parishioners to contribute to the Meeting. Any other participation can only be with the prior agreement of Chair and Council.

25/133. Reports from County and District Councillors

25/134. Review of Actions from the Minutes: Report on progress of outstanding items which do not require further decision. **Paper 1**

25/135. Clerk's Report Paper 2

COUNCIL MATTERS (Total 60 minutes)

25/136. Motion from Cllr Morrison – Council to agree to investigate getting a speed camera on Hinksey Hill adjacent to Badger Lane. The reason for this is that there is an increasing problem of dangerous speeding on the hill which will inevitably result in accidents and injuries.

25/137. Motion from Cllr Goodhead - To change the Ear Marked Reserve, Legal fund designated for Betty Lane to an Ear Marked Reserve for the Weight Limit on the Hill or other as agreed by Council.

25/138. Councillor Co-option – Council to note that there has been no response to the application form emailed to Cllr Goodhead for her to forward to her interested party.

25/139 Planning

i)

New Applications			
Ref	Address	Proposal	Deadline
P25/V2156/T28	Existing Base Station Wytham Street Sunningwell Road South Hinksey OX1 3SY	Removal of 6 no antennas. Addition of 3 no antennas (3 no Vodafone & 3 no telefonica). Internal refresh of existing cabinets	04/11/2025
Decision Paper 3			
P25/V2449/T28	OS Broom Barn Hinksey Hill Oxford	Installation of 9m light wooden pole	11/12/2025

ii) To discuss and agree a response to any planning applications received between the agenda being posted and the meeting.

25/140. Finance:

- a. **MultiPay Card** – Council to agree an increase in the maximum amount per purchase from £500 to £1000. Clerk had to use her own credit card to cover the cost of the laptop, but more of a concern is the quarterly Direct Debit payment for NI/Tax at over £600, which warns that if the Direct Debit fails the cost must be covered by other means. **Paper 4**
- b. **Draft Budget 26-27** – Council to agree final version. **Paper 5**
- c. **To calculate and agree precept based on the agreed Budget.** Legally precept can only be agreed after the Budget has been set. **Paper 6**
- d. **Arnold Baker on Local Council Administration Edition 14** – Council to agree purchase at a cost of £144.00 plus postage of £5.40. Council agreed purchase of the 13th edition but previous Clerk did not follow through before he left. Clerk has been using their own copy of the 13th edition. **Paper 7**
- e. **Approval of Receipts and Payments against Budget since last Council Meeting.**
All agreed payments to be authorised by bank signatories as soon as possible after the meeting. **Paper 8**
- f. **To note Summary of Receipts and Payments against draft budget to date. Paper 9**
- g. **Asset Register** – Council to note the updated Asset Register with the inclusion of the new laptop and the Burial Ground Development. **Paper 10**
- h. **CIL Report** – Council to note CIL Report submitted to Vale of White Horse District Council. **Paper 11**
- i. **Schedule of Financial Administration Risks** – Council to note and agree for 2025/26. **Paper 12**
- j. **Maintenance contract Invitation** - Council to consider and agree the Maintenance Contract invitation. **Paper 13**

25/141. Reports from Working Groups

- a. **Hinksey Hill Weight Limit –**
 - i) Email correspondence. To note correspondence between Hinksey Hill residents and OCC. **Paper 14**
- b. **Flood Alleviation Scheme –**
 - i) November 2025 Report from EA. **Paper 15**
- c. **Woodland**
- d. **A34 Noise - to note correspondence with National Highways and agree a response if any. Paper 16**

25/142. Query how anticipated freight changes linked to station upgrades will affect South Hinksey Junction – Council to Discuss and note response from National Highways Route Manager and decide on further action. **Paper 17**

25/143. Burial Ground Rules and Regulations – Council to agree Rules and Regulations with the inclusion of the four non-resident sales of Exclusive Rights of Burial each year, as Council previously agreed. **Paper 18**

25/144. Invitation to Comment – Practitioner’s Guide – Councillors to consider and respond on a personal basis. Paper 19

25/145. Strengthening the standards and conduct framework for local authorities in England – consultation results and government response – Council to consider and note. **Paper 20**

25/146. GDPR eCourse – Council to note the Clerk’s completion and certificates awarded **Paper 21**

25/147. Response to Response to A423 Consultation – Council to note. Paper 22

25/148. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Friday 19th of December. Any items submitted after that date cannot be considered.

It is Resolved that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

25/149. Clerk’s Performance Review as per contract –

- a. **Report from Cllr Denby Paper 23**
- b. **Discussion and decide on payment of Clerk’s Annual Increment - Increase from Scale Point 27 to Scale Point 28 Paper 24**

25/150. Internal Review request from Prof Dudley Goodhead – To agree to appoint an outside organisation such as OALC or SLCC to review his complaint, or to allow ICO to investigate and confirm Parish Council does not have time to meet Prof Goodhead’s requirements. As councillors are aware the Clerk’s contracted hours are insufficient to cover the work requires. Paper 25

Date of the next meeting 5th January 2026