



South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

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A Meeting of South Hinksey Parish Council will be held at 7pm on Thursday the 5th of December 2024 in the South Hinksey Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below.

Members of the Press and Public: You are cordially invited to attend and may address the Council during the formal meeting under the Public Participation item. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Supporting Papers are available in [DROPBOX](#)

These should be considered by Councillors and any clarification requested before the meeting.

Linda Morrison Allsopp.

Linda Morrison Allsopp. Clerk to the Parish Council and Proper Officer.

1st December 2024

AGENDA

24/114. Apologies for absence:

24/115. Council approves Cllr Maitland's absence due to a work commitment in Miami Florida.

24/116. Declarations of Interest:

To receive any Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct. This does not preclude any later declarations.

24/117. Approval of the draft Minutes of the Parish Council Meeting held on the 4th November 2024:
Council to review and approve the draft minutes as a correct record.

24/118. Public Participation - questions, comments or representations: To facilitate public participation with regard to items on the agenda, the Council will receive any comments or questions from members of the public. Individual comments should not exceed three minutes. This is the opportunity for Parishioners to contribute to the Meeting. Any other participation can only be with the prior agreement of Chair and Council.

24/119. Reports from County and District Councillors

24/120. Review of Actions from the Minutes: Report on progress of outstanding items which do not require further decision. **Paper 1**

24/121. Clerk's Report Paper 2

COUNCIL MATTERS (Total 60 minutes)

24/122. Planning applications

- i) Planning Decision Notice. **Paper 3**
- ii) To discuss and agree a response to any planning applications received between the agenda being posted and the meeting.

24/123. Amendment to Clerk Contract – To consider amend and agree the notification confirming the change to the Clerk's contract of Employment, agreed by Council at its last meeting. **Paper 4**

24/124. Finance:

- a) **Approval of Receipts and Payments against Budget since last Council Meeting.** All agreed payments to be authorised by bank signatories as soon as possible after the meeting. **Paper 5**
- b) **To note finance reports. Paper 6**
- c) **HMRC Autumn Budget Implications – Council to note liability for Employers NI Payments Paper 7**
- d) To agree change to Salary Standing Order in view of increase in hours from £512.10 to £602.40
- e) **To discuss and agree final budget. Paper 8**
- f) **Precept – To consider and agree Precept. Paper 9**
- g) **Schedule of Financial Risks** – Council to review the example recommended by JPAG and agree on a Schedule. **Paper 10**
- h) **Woodland Funding Application** -Council to consider and agree the successful Woodland Funding Application submitted to Vale of White Horse by Cllr Maitland. **Paper 11**
- i) **Council to note CIL Report submitted to the Vale of White Horse. Paper 12**
- j) **Living Wage Money owed to be agreed by Council Paper 13**

24/125. Reports from Working Groups

- a) Cycle/Footpath – paused.
- b) Flood Alleviation Scheme -
- c) Woodland – funding application in finance 24/124 h
- d) A34 Noise – paused.

24/126. Consultation on Remote Meetings – Council to review and decide on a response in view of the financial implications. **Paper 14**

24/127. Traffic – Council to consider and note verbal report from Cllr Goodhead on the Lodge Hill Development.

24/128. As per Standing Orders – “The chair of Council or in his/her/their absence, the vice-chair shall upon a resolution conduct a review of the performance and annual appraisal of the work of Clerk. The reviews and appraisal shall be reported in writing and are subject to approval by resolution by the Council.” For Council to note the reviews available. **Paper 15**

24/129. Items for information or next Agenda only –

all items for the next agenda to be submitted to the Clerk by Wednesday 18th of December. Any items submitted after that date cannot be considered.

Date of the next meeting 6th January 2025