

<https://southhinksey-pc.gov.uk>

Tel: 07467 257654
33 Field House, West Way, Oxford OX2 9JN

	Payee	Description	Method of Payment	Total Amount including VAT £	Budget Code	Budget Total £	Budget Balance £
Paid - expenditure previously approved at Council Meeting or urgent /regular payments							
	VoWHDC	Business Rates September	DD	52.00	2007	4,000.00	3429.21
1.	Ox Direct Services (ODS)	Burial Ground hire and Emptying of waste Bin	DD	70.13	2007	4,000.00	3359.08
2.	Ox Direct Services (ODS)	Burial Ground hire and Emptying of waste Bin	DD	66.23	2007	4,000.00	3292.85
3.	Lloyds Bank	MultiPay Card September	DD	3.00	2015	150.00	132.00
4.	Unity Trust	Service Charge	DD	18.00	2015	150.00	114.00
For Approval							

	LMA	Net Staff Costs September	SO	512.10	2001	8,870.00	5697.10
5.	Tactical Services September	Grass Cutting	BT	259.08	2006	4,000.00	2186.20
6.	Moores	External Audit	BT	252.00	2008	600.00	169.25
7.	Covered by LMA	SIM top up	BT	9.71	2012	250.00	182.74
		All attached invoices have been checked as correct by the Clerk.					
Receipts							
10.	VOWHDC	Precept		11464.00	1004	3000.00	11.00
	Bayliss	EROB Transfer		99.00	1004	3000.00	88.00
Explanations							
	Direct Debits are being taken by ODS without matching invoices. I am having to chase these, but the email addresses I have are no longer working.						

Clerk will follow up with ODS and report next time. Payments agreed. Action point.

- b) To note External Auditors report. **Paper 2**
Noted.

With the agreement of Council the Chair took 24/079 Co-option of Parish Councillor next.

24/079. Co-option of Parish Councillor.

The following Parishioners have expressed an interest in co-option as Parish Councillors

Mr CB Morrison called Bruce **Paper 4**

Mr J Denby called Joe **Paper 5**

Chair briefed on the set up of the Parish. One year into the 4-year electoral cycle.

Opportunity for each candidate to speak and answer any questions from Councillors.

Mr Morrison gave a brief verbal resume.

Mr Denby gave a brief verbal resume.

Vote by the Parish Councillors on filling the vacant Parish Council seats.

Bruce Morrison Co-opted – completed declaration and issued with Monitoring Form to be returned.

Joseph Denby Co-opted - completed declaration and issued with Monitoring Form to be returned.

24/078. Finance (continued)

Chair set out the reasons for wanting to complete the development of the Burial Ground. The Range of Charges for the Burial Ground are on our website.

- c) Finance available for Burial Ground. **Paper 3**

Burial Ground Funds Available

Earmarked

Reserves	New Plots	7,000.00
		18,500.00
	Betty Lane	3,955.00

Burial Ground Operations 23/24	-4,276.44
Burials and Memorials 23/24	12,645.00
Interest Payments 23/24	1,021.64
Traffic Calming 24/25	3,000.00
CIL23/24	1,501.05
	39,891.25

Paper 3 shows funds Council has available. Council decision to use all or some of Betty Lane ear marked reserve. Decision to use all but £1,500 from the Betty Lane earmarked reserves. Agreed to the other funding available.

How to fund the remainder of the costs.

Public Works Loan - Suggested 5-to-7-year period for borrowing. Early repayment brings penalties. Build in annual £3000 payment that already exist.

Agreed to change policy to sell a minimum of three EROBs per year over the loan period up to a maximum of 28 to people suggested by Oxford City Cemeteries.

24/080. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by 10th October. Any items submitted after that date will not be considered.

It is Resolved that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

Agreed

24/081 Confidential item

- a. To consider and agree a tender for the development of the Burial Ground.

Tenders available considered. Third promised tender has still not been received.

Proposal to continue tender process. Vote carried. Cllr Bruce will contact ground works firms and advise that the tender is still open. Action Point

Leave it open until morning of 4th November.

Clerk to send Tender link to Cllrs Morrison and Denby. Action Point

Opportunity to save some of the cost, by removing beech and yew hedge. proposal agreed. Takes off 6.5 thousand pounds from costs.

Reduce length of hard standing. Resin gravel layer reduce length, leaving enough room for the hearse to park. 3.5-thousand-pound, reduction for that. Discuss with successful tender firm. Notify the two tender firms that we are continuing the tender process.

Application must be submitted to the Minister to apply for a Public Works Loan.

Date of the next meeting 16th October 2024

There being no further business the meeting closed at 21.00.