

South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

Mrs Linda Morrison Allsopp, Parish Clerk
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A Meeting of South Hinksey Parish Council will be held at 7pm on Monday the 4th of December 2023 in the South Hinksey Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council for the purpose of transacting the business itemised below.

Members of the Press and Public: You are cordially invited to attend and may address the Council during the formal meeting under the Public Participation item. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Supporting Papers are available in [DROPBOX](#)

These should be considered by Councillors and any clarification requested before the meeting.

Linda Morrison Allsopp.

Linda Morrison Allsopp. Clerk to the Parish Council and Proper Officer.

28th November 2023

AGENDA

23/130. Apologies for absence:

23/131. Declarations of Interest:

To receive any Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct. This does not preclude any later declarations.

23/132. Approval of the draft Minutes of the Parish Council Meeting held on the 6th November 2023

Council to review and approve the draft minutes as a correct record.

23/133. Public Participation - questions, comments or representations

To facilitate public participation with regard to items on the agenda, the Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes. This is the opportunity for Parishioners to contribute to the Meeting. Any other participation can only be with the prior agreement of Chair and Council.

23/134. Reports from County and District Councillors

23/135. Review of Actions from the Minutes

Report on progress of outstanding items which do not require further decision. **Paper 1**

23/136. Clerk's Report Paper 2

COUNCIL MATTERS (Total 60 minutes)

23/137. Village Grounds Maintenance –

- a. To consider and agree grounds maintenance specification to go out to tender **Paper 3**

23/138. Reports from Working Groups

- a. Betty Lane Cycle and Pedestrian Path – no information on the result of the Public Inquiry.
- b. Flood Alleviation Scheme
- c. Woodland:
- d. A34 Noise:

23/139. Finance:

- a) Approval of Receipts and Payments against Budget since last Council Meeting. All agreed payments to be authorised by Cllrs Maitland and Clayton after the meeting. **Paper 4**
- b) Bank Reconciliations: For Cllr Peacock the non-finance involved Councillor to report on first and second quarter's reconciliations and return signed copies to the Clerk.
- c) Council to agree new salary direct debit of £509.00 following NJC pay increase, as per Clerk Contract of Employment. **Paper 5**
- d) Council to agree amendment to Finance Regulations to allow Chair and Vice Chair to produce the Council Budget. **Paper 6**
- e) For Council to consider and agree draft Budget as proposed by Chair and Vice Chair. **Paper 7**
- f) For Council to consider the level of Precept. Final decision to be made at January meeting for submission to Vale of White Horse District Council before the 15th of January. **Paper 8**
- g) To consider and agree a 10% increase in all Burial Fees from First of April 2024. **Paper 9**
- h) As previously discussed, to consider and agree purchase of Microsoft 365 Business Basic at a cost of £58.80 per year plus VAT. **Paper 10**
- i) To agree repayment of £65.00 to Central Cooperative Funeral Care. £95 has been paid for transfer of deed instead of £25 for search because the original deed has been lost. Transfer of Ownership can only occur after burial and the granting of probate and requires proof of inheritance. **Paper 11**

23/140. Planning applications –

- a) To consider any planning applications received from Vale of White Horse District Council submitted and published on the VoWHDC planning portal between the circulation of this agenda and the meeting.
- b) To note change of property name **Paper 12**
- c) To note planning training materials **Paper 13**

23/141. Survey Monkey – To note a survey monkey account has been set up.

23/142. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 21st of December. Any items submitted after that date will not be considered.

Date of the next meeting 8th January 2023