

South Hinksey Parish Council

<https://southhinksey-pc.gov.uk>

The next ordinary meeting of the Council is on
Monday 6th March 2023 at 7pm in South Hinksey Village Hall.

Agenda	Led by	Time	Paper
<u>Procedural items</u>			
22/191 Apologies So far: Andy Clayton	Chairman	7:00	Verbal
22/192 Declarations of interest Members will declare interests in agenda items that accord with the adopted Code of Conduct, and consider dispensation requests. This does not preclude any later declarations.	Chairman	7:05	Verbal
22/193 Public questions, comments or representations The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes.	Chairman	7:10	Verbal
22/194 Minutes of the Council's last ordinary meeting The Council will review and approve the minutes of the Council's February meeting, which you can view on the Council's website here: Minutes .	Chairman	7:15	Link
22/195 Neighbourhood Plan The Council will hear a presentation by Ricardo Rios, VoWHDC's Planning Policy Team Leader (Neighbourhood) and discuss whether to continue to explore the development of a Neighbourhood Plan	Chairman	7:20	Link
<u>Business items</u>			
22/196 Financial report The Council will review a budget monitoring report and bank reconciliation to end February 2023, and consider a proposal from the Clerk to transfer £5,000 from the Council's deposit account to its current account	Clerk	7:40	Links

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You can view the Bank Reconciliation on the Council's website here: [Bank Rec](#) and the Budget Monitoring Report on the Council's website here: [Monitoring](#).

22/197 Finance – payments and receipts

- a) The Council will ratify the following payment made since the last meeting:
- Geoffrey Ferres, Clerk net pay February
- b) will review and authorise the payments below:
- £5,130.00, Oxford Direct Services Trading Ltd, maintenance contract 2022
 - £28.00, Linda Goodhead, Land Registry expenses
 - £2,430.00, Oxford Direct Services Trading Ltd, woodland contract 2022
 - £156.00, Oxfordshire Association of Local Councils, annual membership subscription and any others arising since the last Council meeting
- c) will note two burial ground receipts totalling £955.00.

Clerk

7:45

Verbal

22/198 County Councillor's report

County Cllr

7:50

Verbal

22/199 District Councillors' report

Cllr Debby Hallett and Cllr Emily Smith, Vale of White Horse councillors for Botley and Sunningwell ward, publish a monthly report to parish councils which you can view here: <http://cllrdebbyhallett.com/district-councillor-reports/>

District Cllrs

7:55

Link

22/200 Planning applications

The Council will agree its response to the planning application below:

- a) Westwinds, Betty Lane: Two-storey rear extension, first-floor front extension, garage conversion and chimney removal [P23/V0333/HH] [Consultation deadline: Thursday 9th March 2023]. You can view details of the application here: [Westwinds](#)

Chairman

8:00

Links

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b) Demolition and replacement of Kennington rail bridge, including single span over the railway lines and culverts for Hinksey Stream East and West [R3.0033/23] [Consultation deadline: Sunday 9th April 2023].

and any other planning application received in advance of the meeting and will be updated regarding planning issues.

22/201 Correspondence

The Council will receive all correspondence for information only. Correspondence requiring a Council decision will be listed separately below.

Clerk

8:10

Verbal

22/202 Recruitment of new Parish Clerk

The Council will be updated regarding recruitment of a new Clerk and Responsible Financial Officer.

Vice-Chair

8:15

Verbal

22/203 Traffic issues

The Council will discuss traffic issues in the parish, including a report of the Parish Transport Representatives meeting on 21st February.

Cllr
Goodhead

8:25

Verbal

22/204 Next steps regarding Betty Lane

The Council will discuss next steps regarding Betty Lane and getting approval for a path to reconnect Betty Lane to the village.

Chairman

8:30

Verbal

22/205 Burial Ground

The Council will consider the future management of the burial ground.

Chairman

8:40

Verbal

22/206 Risk assessment

The Council will review its current risk assessment, which you can view on the Council's website here: Risk.

Chairman

8:45

Link

22/207 Co-options

The Council be updated regarding the drafting of an application form necessary for the Council to implement the new policy approved at the last meeting.

Vice-Chair

8:50

Verbal

22/208 Community Woodland

Clerk

8:55

Attached

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The Council will consider the future management of the Council's woodland and decide whether to accept the quotation for the 2023 Woodland Specification received from Oxford Direct Services.

22/209 Annual Review of System of Internal Controls

The Council will consider the report of the annual review of its system of internal controls conducted by the Vice-Chair.

Clerk

9:00

Attached

22/210 Oxford Flood Alleviation Scheme

The Council will discuss issues of concern relating to the Flood Alleviation Scheme.

Vice-Chair

9:05

Verbal

22/211 Oxford-Cambridge Arc/A34 Improvement Project

The Council will discuss issues of concern relating to the Oxford-Cambridge Arc and the National Highways project to improve the A34 between the M4 and the M40.

Chairman

9:10

Verbal

22/212 Maintenance issues

The Council will discuss maintenance issues in the parish.

Chairman

9:15

Verbal

22/213 Marking the Coronation

The Council will be updated regarding whether and how to mark the Coronation of His Majesty King Charles III.

Chairman

9:20

Verbal

22/214 Annual Parish Meeting 2023

The Council will discuss the arrangements for the 2023 Annual Parish Meeting, to be held at 6.30pm on Wednesday 10th May.

Chairman

9:25

Verbal

22/215 Banking

The Council will be updated regarding changes to the Council's bank mandate.

Chairman

9:30

Verbal

22/216 Grants Award Policy and Procedure

The Council will review its Grants Award Policy and Procedure in the light of the Government's announcement that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for local councils in

Chairman

9:35

Links

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England for 2023/24 is £9.93 per elector.
You can view the draft of an updated version of the policy for 2023-24 presented by the Clerk here: [Grants](#).

You can view the current application form here: [Form](#)

22/217 Business Continuity

The Council will consider any further business continuity/handover notes drafted by the Clerk.

Chairman

9:40

Link

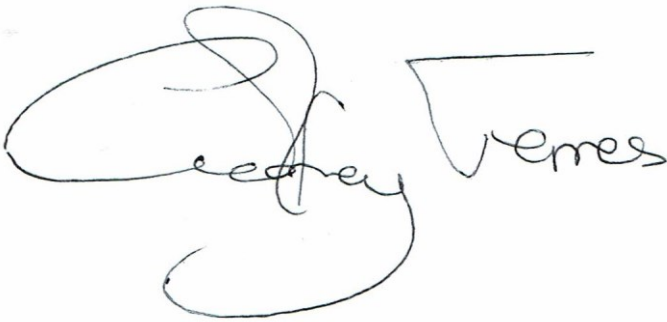
22/218 Feedback from members of the public

The Council will invite comments on items discussed during the meeting.

Chairman

9:45

Verbal



Signed: _____

Date: Tuesday 28th February 2023

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