

Minutes of the meeting of South Hinksey Parish Council held at South Hinksey Village Hall on Monday 3rd October 2022

Present: Christine Chater, Michael Cochrane (Chairman), Linda Goodhead, Patricia Jones (Vice-Chair) and Janet Lester.
Other attendees: Cllr Emily Smith (VoWHDC) and one parishioner.
In attendance: Geoffrey Ferres (Clerk).

Time commenced: 7.00pm

Procedural items

22/64. Apologies

Cllr Bob Johnston (OxonCC) and Cllr Debby Hallett (VoWHDC).

22/65. Declarations of interest

The Vice-Chair declared an interest in relation to item 69. The Chairman asked the Clerk to outline the advice received from the Monitoring Officer. The Vice-Chair said she did not agree with the Monitoring Officer's advice.

22/66. Public questions, comments or representations

None.

22/67. Minutes of the last ordinary meeting

The Council **agreed** the minutes of the September 2022 meeting. The Chairman then signed the minutes and initialled each page.

Action: Clerk to publish signed minutes on website

22/68. Minutes of the recent extraordinary meeting

The Council **agreed** the minutes of the extraordinary meeting held on Wednesday 28th September. The Chairman then signed the minutes and initialled each page.

Action: Clerk to publish signed minutes on website

Business items

22/69. Village Ward vacancy

The Council **agreed** to defer this item to a future meeting.

Action: Clerk to advertise vacancy via Shinfo.

22/70. Financial report

The Council **noted** the bank reconciliation and budget monitoring report to 27th September 2022 presented by the Clerk in his capacity as Responsible Financial Officer.

The Council **agreed unanimously** to amend the budget, as requested by the Clerk in his capacity as Responsible Financial Officer, to:

- Include a Payments provision for Bank charges of £100

Initialled: _____



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- Double the Receipts provision for Burials and memorials to £2,500
- Double the Receipts provision for VAT refunds to £2,000.

22/71. Finance – payments and receipts

a) Payments

The Council **ratified unanimously** the following payment approved by CC and LG since the last meeting:

Reason	Amount	Payee	Power to act
Clerk net pay July 2022	£424.65	Geoffrey Ferres	s112 LGA 1972

The Council **approved** the following payments:

Reason	Amount	Payee	Power to act
Clerk expenses 2022-23 Q1	£105.57	Geoffrey Ferres	s112 LGA 1972
External audit	£240.00	Moore	s7 LAAA 2014
Clerk expenses 2022-23 Q2	£40.55	Geoffrey Ferres	s112 LGA 1972

The Chairman and CC signed the payments and initialled the supporting paperwork.

Action: Clerk to send payment to Moore

b) Receipts

The Clerk informed the Council that there had been three receipts since the last ordinary meeting:

Reason	Amount	Payer
Precept – second half	£10,348.00	VoWHDC
Wigmore interment	£2,100.00	Central England Co-operative Ltd
Wayleaves	£21.01	SSE Services

22/72. County Councillor's report

BJ had sent his apologies and said "had I been present this evening, I would have reported on my attempts to get a reconvened meeting in respect of Hinksey Hill and HGV weight limits. I would also have been urging you to respond either individually or possibly as a Parish Council to the County consultation on bus filters. The one most likely to affect South Hinksey is the proposed filter in Thames Street."

It was confirmed that the parish was within the area where residents would be entitled to 100 passes per year.

22/73. District Councillors' report

ES introduced the monthly report from her and DH, which the Clerk had circulated earlier in the day. She confirmed the forthcoming changes in bin collections did not affect the parish. She mentioned that the forthcoming councillors' surgery in Wytham has had to be moved to the Village Hall due to the closure of The White Hart.

22/74. Planning applications

a) Bagley Croft Lodge, Hinksey Hill: Construction of single-storey pool building and pool [P22/V2136/HH] [Consultation deadline: Wednesday 5th October 2022]

The Council **instructed** the Clerk to inform VoWHDC the Council supports the application. **Action: Clerk**

Initialled: 

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b) Wrens Hobbit, Betty Lane

LG reported an apparent breach of the conditions relating to the previous application that VoWHDC had approved. ES said she would raise the matter with VoWHDC officers.

c) Responding to planning applications within the Oxford Green Belt

LG said she might attend the one-hour webinar at 1pm on Friday 7th October organised by CPRE Oxfordshire.

22/75. Correspondence

None.

22/76. External Audit 2021-22

The Council **noted** the report of the External Auditor for 2021-22.

22/77. Annual Review of System of Internal Controls 2022

The Council **agreed** to defer this item to the next meeting as the Clerk had yet to send a draft written report to the Vice-Chair. **Action: Clerk**

22/78. Community Governance Review

ES explained that the possibility of a new Boars Hill parish was not on the table in this Community Governance Review.

22/79. Traffic issues

a) A34 new Lodge Hill slip roads

CC gave a report of a meeting last week with OxonCC about protecting the parish from additional traffic resulting from the construction of the south-facing slip roads at Lodge Hill on the A34. BJ attended, as did OxonCC's Lee Turner and Mark Francis. However, OxonCC's Sharaz Arif and Kathy Champion failed to attend. There is a concern about a study of routes that it would and would not be appropriate for lorries to take and the length of time this might take to reach conclusions, which could mean nothing was decided before the slip roads opened.

b) Botley Traffic Advisory Group

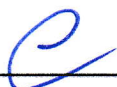
The Clerk asked the Council to give its opinion on the future of the Botley Traffic Advisory Group, raised by North Hinksey Parish Council's Cllr Ag MacKeith on 24th August. Cllr MacKeith had explained that past North Hinksey Parish Clerks had administered the group on a voluntary basis but this arrangement "has come to an end."

The Council **agreed** it values the group, wishes it to continue but doubts that rotating the taking of minutes or notes would be effective. The Council **instructed** the Clerk to write to Cllr MacKeith saying it might be willing to share with other parishes the cost of paying for the administration of the group but would like an estimate of the potential cost. **Action: Clerk**

c) Central Oxfordshire Travel Plan

The Clerk asked the Council if it wished to submit comments on OxonCC's Central Oxfordshire Travel Plan. All members declared an interest.

Initialled: _____



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The Vice-Chair said alternative arrangements have to be in place before the traffic filters start operating. She said the existing Park & Ride car parks are in some cases full already. The proposals would further increase traffic on the A34 through parish, increasing the conflict between the A34's primary role as a national route and its other function as Oxford's Ring Road.

The Council **agreed** to submit comments on the Central Oxfordshire Travel Plan in line with the Vice-Chair's comments. **Action: Clerk**

22/80. Burial ground

The Clerk informed the Council that an interment would take place this Friday, 7th October.

22/81. Civility and Respect

The Council **agreed** not to sign the Civility and Respect Pledge.

22/82. External Audit

The Council **agreed** not to opt out of the Smaller Authorities Audit Appointments arrangements for the five years 2022-23 to 2026-27.

22/83. Community woodland

The Council **instructed** the Clerk to arrange for the annual site meeting included in the agreement with Oxford Direct Services for managing the woodland.

Action: Clerk

22/84. Oxford Flood Alleviation Scheme

The Vice-Chair reported that the Environment Agency (EA) had not yet served Compulsory Purchase Orders. The Council **agreed** to seek another meeting with the EA's Jo Emberson-Wines. **Action: Vice-Chair**

22/85. Oxford-Cambridge Arc/A34 Improvement Project

The Council **instructed** the Clerk to write to ES to ask for an update. **Action: Clerk**

22/86. Maintenance issues

The Village councillors and the Clerk gave a report of the site meeting on 12th August with Oxford Direct Services. Oxford Direct Services had made clear that the contract only requires the company to cut grass on the verges, not to cut back shrubs or deal with overhanging vegetation.

After discussion, the Council **instructed** the Clerk to write to the residents of a property on Manor Road to ask them to cut back overhanging trees that have made it impossible for pedestrians to use the pavement. **Action: Clerk**

The Council **instructed** the Clerk to request replacement of the HGV sign at the entrance to the village. **Action: Clerk**

22/87. Transport issues

The Council noted with satisfaction that an hourly bus service had been reinstated last month on Hinksey Hill on a trial basis and councillors have taken steps to publicise the service and encourage residents to use it.

Initialled:  _____

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Either LG or CC would attend the next meeting of Parish Transport Representatives, which the Clerk had incorrectly shown on the agenda as Wednesday 15th October.

Action: Clerk to establish correct date of meeting

22/88. Winter Preparedness

The Council **agreed** that no further bulk delivery of salt was needed. Councillors offered to check whether any salt bins in the parish need refilling. **Action: All**

22/89. Essential Law for Cemetery and Crematorium Managers

The Council **agreed unanimously** to purchase Essential Law for Cemetery and Crematorium Managers published by the Institute of Cemetery and Crematorium Management (cost £39). **Action: Clerk**

22/90. Unpaid Work ("Community Payback")

The Council **agreed** the Clerk should work with LG to respond to the survey being undertaken by South Central Probation Service. **Action: Clerk**

22/91. Feedback from members of the public

The Council advised a parishioner to contact a Police Community Support Officer about the matter he raised.

Time concluded: 9.32pm

Signed: 

Date: Monday 7th November 2022

Initialled: 

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